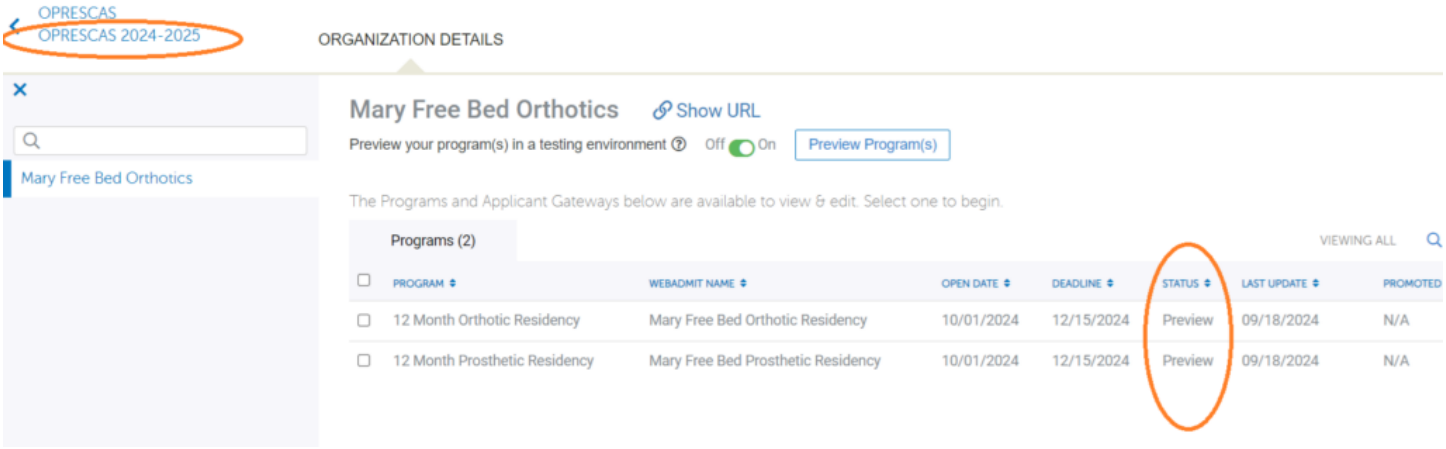
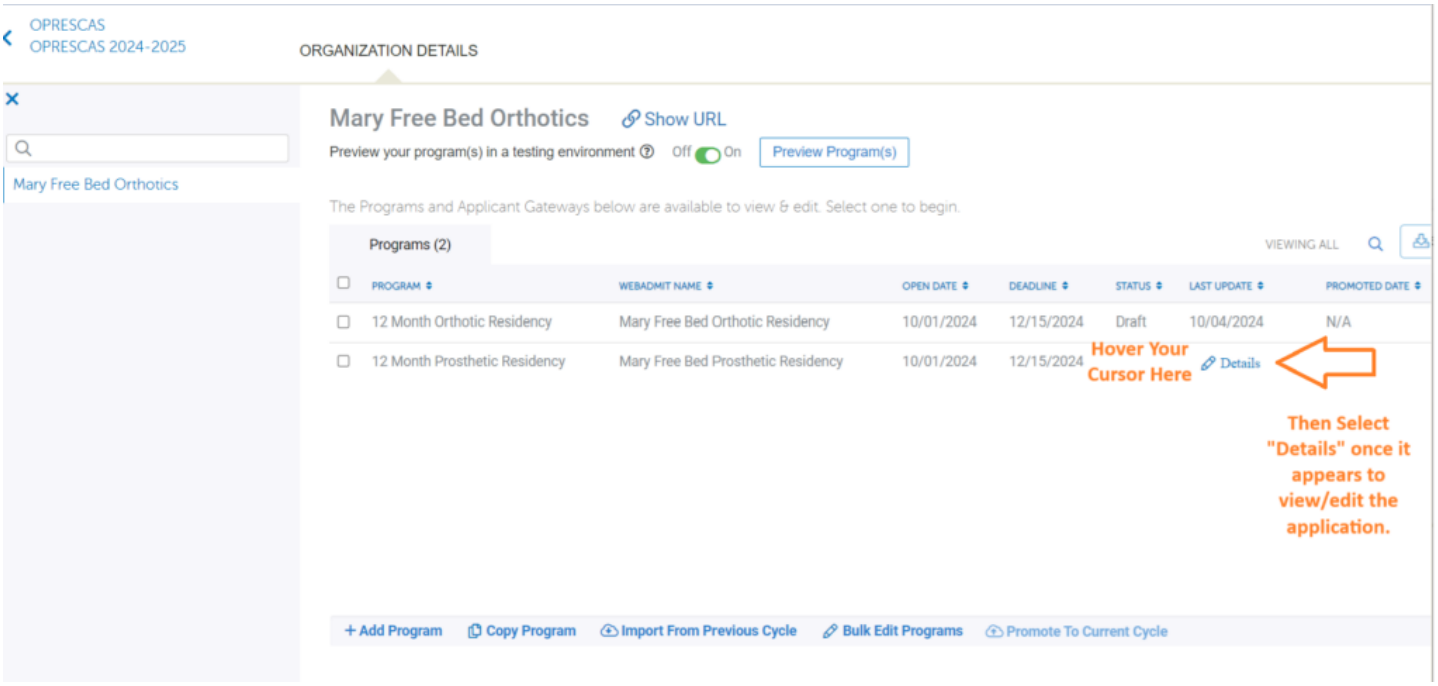
How Do I Submit a Configuration in WebAdMIT Pre-launch? It Says “Preview” and I Don’t See the “Submit for Review” Button?

Director / Mentor Frequently Asked Questions · https://ncope.org/index.php/docs/how-do-i-submit-a-configuration-in-webadmit-pre-launch-it-says-preview-and-i-dont-see-the-submit-for-review-button/

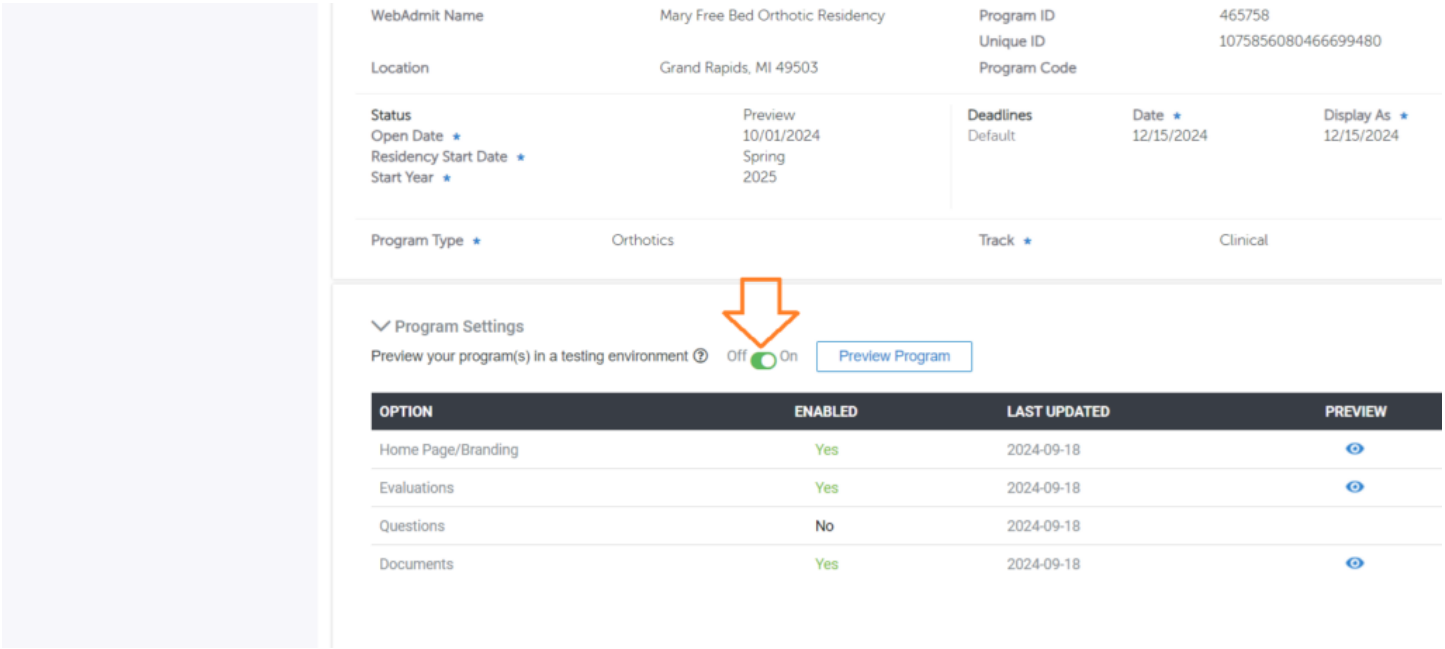
Beginning with the 2024-2025 cycle of WebAdMIT Pre-Launch, there is a feature called "Preview" that allows you to see the application as if you were an applicant. When the "Preview your program(s) in a testing environment" button is set to "On" the "Submit for Review" button used to send the configuration to the Liaison staff for approval is hidden.



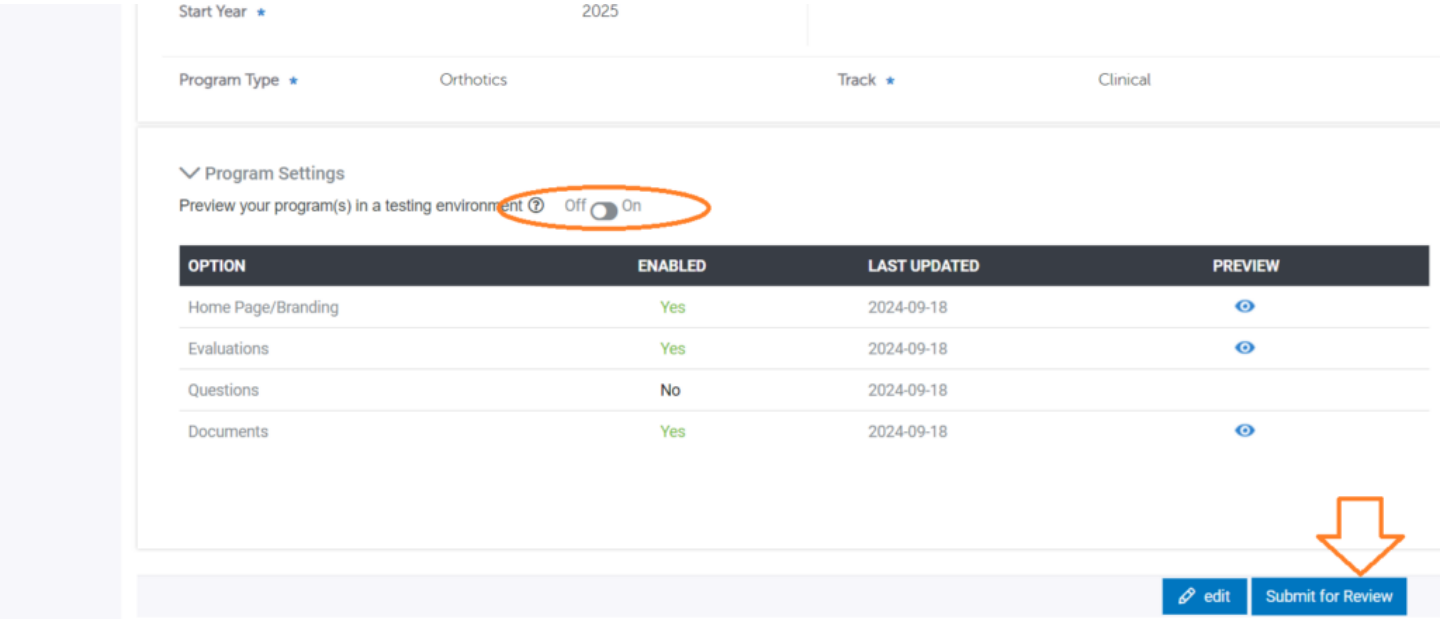
Hover your cursor over the application you wish to make visible to applicants and click "Details" to enter the application you wish to submit.



Once you access the specific application you wish to make visible to applicants, you will see a section called "Program Settings" at the bottom of the page. You need to turn the preview function to "Off" before you will be able to submit the configuration to the Liaison staff for approval.



After you toggle the preview mode to "Off," the "Submit for Review" button will appear. You must submit the configuration for review in order to make it visible to applicants.



To ensure the Liaison staff processes your request to make the application visible, please get in touch with the Liaison Customer Success Manager and let them know your organization's name and that you are an OPRESCAS WebAdMIT user. CLICK HERE to view contact information for OPRESCAS, including the name and email address of the current Customer Success Manager.