Chairman’s Message

To the Orthotics & Prosthetics Community,

On behalf of the National Commission on Orthotics and Prosthetics Education (NCOPE) it is my sincere hope that this message finds you safe and in good health. Writing this letter to accompany the 2019 Annual Report is truly a unique challenge. While this document serves in part to memorialize NCOPE’s exceptional performance and significant achievements of the previous year, I simply cannot ignore the gravity of what we’re currently faced with in April of 2020.

As I write this, our industry and our entire nation are grappling with what is perhaps the most significant challenge of our times – the threat of Coronavirus, the lethality of COVID-19, and widespread uncertainty stemming from “Stay-at-Home” orders that have on the one hand, helped to limit the spread of infection, but on the other, crippled small businesses and put record numbers of persons out of work. The enormous physical, emotional, and financial tolls we are burdened with are often too great to comprehend.

This uncertainty has called us at NCOPE to question all that we do. We’ve partnered with our sister organizations and educators from our schools in ways we couldn’t have imagined. We’ve listened to the concerns of students, residents, mentors, and business owners alike. We’ve drawn upon each other, staff members and the Board, our collective and individual strengths and contributions. We know that together we can rise to the challenge before us.

In this way, it seems in an odd way fitting that last summer we as a Board revisited, and ultimately re-imagined our mission statement – our statement of purpose, or why we exist. The previous mission statement had perhaps too many words, but too little focus. The scope was perhaps too wide, and at the same time lacking in specificity. So we emerged from that strategic planning session in Sedona with a renewed mission, a new game plan, and revitalized hope, in “Improving lives and strengthening the profession through education.”
It is this spirit that I have borne witness to over the last few weeks in watching my colleagues respond to this crisis. I’ve seen firsthand both staff and Board members’ resilience, wisdom, strength, resourcefulness, creativity, and can-do spirit. It is these qualities which give me hope and the confidence that we will emerge from this time stronger and more focused than ever.

Peace and blessings,

Sincerely,

[Signature]

Walter P Afable, CP, MBA
Immediate-Past Chairman
Accreditation at a Glance 2019

During 2019, NCOPE performed accreditation and approval services for the following programs and CAAHEP activities:

**Education Programs**

**Orthotist/Prosthetist Level**

<table>
<thead>
<tr>
<th>Institution</th>
<th>Status</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alabama State University</td>
<td>Awarded continued accreditation CAAHEP.</td>
<td>March 2019.</td>
</tr>
<tr>
<td>Concordia University</td>
<td>Awarded continued accreditation CAAHEP.</td>
<td>July 2019.</td>
</tr>
<tr>
<td>Georgia Institute of Technology</td>
<td>Placed inactive status CAAHEP. Not enrolling cohorts.</td>
<td></td>
</tr>
<tr>
<td>Kennesaw State University</td>
<td>Request for Transfer of Sponsorship from Georgia Institute of Technology to Kennesaw State University. October 2019.</td>
<td></td>
</tr>
</tbody>
</table>

**Assistant Level**

| Standards | Approved by CAAHEP. September 2019. |

**Pedorthic Level**

| Standards | Approved by CAAHEP. November 2019. |
| Programs | Transition to CAAHEP system in 2021 – 2022. |
Technician Level

Francis Tuttle Technology Center
Site Visit December 2019.

St. Petersburg College

Picture Courtesy University of Washington
Residency Accreditation Report

During 2019, NCOPE performed the following accreditation services:

Residency Sites Information:

Reviewed and accredited: 152 patient care facilities for residency programs
Resident Information:

Tracked residents: 710 residents in the 2018-19 cycle (June 1, 2018 – December 31, 2019)

396 residents registered in 2019 (January – December 2019)

Completed residents: 447 residents completed in 2019

Picture Courtesy University of Texas Southwestern

Picture Courtesy Century College
Summary of 2019 Activities of NCOPE

Highlights of several accomplishments and activities this past year include:

❖ Delivered the Approved Clinical Mentor course (ACM) designed for residency directors and mentors to ‘train the trainer’, at the Academy and AOPA annual meetings and by invitation by the Hanger Clinic and the Florida Chapter.
❖ Continued to implement and use the NCOPE Tracker for tracking residents patient encounters.
❖ Participated in the Academy’s residency network session.
❖ Held an NCOPE leadership strategic planning meeting and created a renewed mission statement.
❖ Participated in the ISPO World Congress held in Kobe, Japan, with a presentation by the NCOPE executive director for Basic Instructional Course, in collaboration with ABC’s executive director.
❖ Coordinated accreditation activities for submission of self-studies for four programs and two site visits.
❖ Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April and workshop in July.
❖ Held two in person Board of Directors meetings and monthly executive committee conference calls.
❖ Coordinated and planned sponsorship and logistics for student representatives from each of the master’s level programs to attend the AOPA Policy Forum meeting.
❖ Hosted a virtual recruitment fair for perspective residents and students seeking positions at the orthotist/prosthetist and technician levels.

Picture Courtesy Northwestern University
2019 Accredited Educational Programs Listing

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters = 13

Alabama State University
California State University
Concordia University/Century College
Baylor College of Medicine
Eastern Michigan University
Georgia Institute of Technology
Loma Linda University
Northwestern University
Florida International University/International Institute of Orthotics & Prosthetics
University of Hartford
University of Pittsburgh
University of Texas - Southwestern
University of Washington

Technician Level Programs (CAAHEP Accredited)

Associate Degree/Certificate = 6

Century College
Francis Tuttle Technology Center
Joliet Junior College
Oklahoma State University Institute of Technology
Spokane Falls Community College
St. Petersburg College

Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses = 4

Academy of Pedorthic Science/Kennesaw State University
Francis Tuttle Technology Center
Robert M. Palmer Institute of Biomechanics/Oklahoma State University Institute of Technology
St. Petersburg College

Picture Courtesy
Oklahoma State University Institute of Technology - Okmulgee
National Commission on Orthotic and Prosthetic Education
Statement of Financial Position
December 31, 2019 and 2018

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$484,240</td>
<td>$405,362</td>
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<tr>
<td>Certificate of Deposit</td>
<td>-</td>
<td>129,935</td>
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<tr>
<td>Investments</td>
<td>1,781,367</td>
<td>1,379,777</td>
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<tr>
<td>Accounts Receivable</td>
<td>11,085</td>
<td>6,530</td>
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<tr>
<td>Prepaid Expenses</td>
<td>9,611</td>
<td>7,882</td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>$2,286,303</td>
<td>$1,929,486</td>
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<tr>
<td><strong>Fixed Assets:</strong></td>
<td></td>
<td></td>
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<tr>
<td>Fixes Assets - Net</td>
<td>13,546</td>
<td>92,033</td>
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<tr>
<td><strong>Other Assets:</strong></td>
<td></td>
<td></td>
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<tr>
<td>Deposits</td>
<td>1,700</td>
<td>12,508</td>
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<tr>
<td><strong>Total Assets</strong></td>
<td>$2,301,549</td>
<td>$2,033,577</td>
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<tr>
<td><strong>LIABILITIES AND NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Liabilities:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>$19,825</td>
<td>$10,100</td>
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<tr>
<td>Accrued Leave &amp; Salary</td>
<td>32,508</td>
<td>27,242</td>
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<tr>
<td>Due to Affiliate</td>
<td>53,712</td>
<td>110,189</td>
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<tr>
<td>Deferred Revenues</td>
<td>463,449</td>
<td>503,058</td>
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<tr>
<td><strong>Total Liabilities</strong></td>
<td>$569,494</td>
<td>$650,589</td>
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<tr>
<td><strong>Net Assets:</strong></td>
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<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$1,732,055</td>
<td>$1,382,988</td>
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<tr>
<td><strong>Total Net Assets</strong></td>
<td>$1,382,988</td>
<td>$1,382,988</td>
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<tr>
<td><strong>Total Liabilities and Net Assets</strong></td>
<td>$2,033,577</td>
<td>$2,033,577</td>
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National Commission on Orthotic and Prosthetic Education  
Statement of Activities  
Years Ended December 31, 2018 and 2017

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues and Other Support:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions</td>
<td>$34,027</td>
<td>$33,015</td>
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<tr>
<td>Program Fees:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residency Fees</td>
<td>910,610</td>
<td>825,367</td>
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<tr>
<td>Application Fees</td>
<td>95,775</td>
<td>82,045</td>
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<tr>
<td>School Accreditation Fees</td>
<td>36,600</td>
<td>21,400</td>
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<tr>
<td>Other Program Fees</td>
<td>20,440</td>
<td>21,499</td>
</tr>
<tr>
<td>Interest and Dividends</td>
<td>41,675</td>
<td>37,965</td>
</tr>
<tr>
<td>Realized Gain/(Loss) on Investments</td>
<td>3,033</td>
<td>17,415</td>
</tr>
<tr>
<td>Unrealized Gain/(Loss) on Investments</td>
<td>209,686</td>
<td>(158,520)</td>
</tr>
<tr>
<td>Net Assets Released from Restrictions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Satisfaction of Program Restrictions</td>
<td>34,000</td>
<td>33,000</td>
</tr>
<tr>
<td>Temporarily Restricted</td>
<td>(34,000)</td>
<td>(33,000)</td>
</tr>
<tr>
<td>Total Revenues and Other Support</td>
<td>$1,351,846</td>
<td>$880,186</td>
</tr>
</tbody>
</table>

| **Expenses:** |            |            |
| Residency Accreditation | $538,836  | $442,807   |
| Primary Accreditation | 370,599    | 401,549    |
| Governance - Administration | 88,725    | 90,432     |
| Fund Raising | 4,619      | 4,513      |
| Total Expenses | $1,002,779 | $939,301   |

| Changes in Net Assets | $349,067 | $(59,115) |
| Net Assets, Beginning of Year | $1,382,988 | $1,442,103 |
| Net Assets, End of Year | $1,732,055 | $1,382,988 |
2019 Officers and Board of Directors

Officers

Walter P. Afable, CP, MBA
Chair

Thomas Karolewski, CP, FAAOP
Vice-Chair

Mark Clary, CPO, FAAOP
Treasurer

Susan Ewers Spaulding, M.S., CPO, FAAOP
Secretary

Directors

Wendy Beattie, CPO, FAAOP
Megan Zachar Christ, CPO
Sheryl Sachs, CPO
Michael P. Madden, CPO, LPO, FAAOP
June McKoy, MD, MPH, JD, MBA, Public Member
Marilys G. Randolph, PhD, PT, Public Member
Robin C. Seabrook, Executive Director

NCOPE Staff

Robin C. Seabrook, Executive Director
Dominique S. Mungo, Director of Residency Program Services
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D), Clinical Resource Director
Joan Dallas, Residency Program Coordinator & Accreditation Assistant
Active Committee Roster for 2019

Governance

Executive Committee
Walter P. Afable, CP, MBA – chair
Thomas Karolewski, CP, FAAOP
Mark Clary, CPO, FAAOP
Susan E. Spaulding, MS, CPO
Robin C. Seabrook – staff liaison

Finance Committee
Mark Clary, CPO, FAAOP - chair
Thomas Karolewski, CP, FAAOP
Walter P. Afable, CP, MBA
Meghan Christ, CPO
Sue Spaulding, MS, CPO
Robin C. Seabrook – staff liaison

Policy Committee
Susan E. Spaulding, MS, CPO - chair
Michael P. Madden, CPO, LPO, FAAOP
Mark D Clary, CPO, FAAOP
June McKoy, MD, MPH, JD, MBA
Joan Dallas – staff liaison

Primary Education

Self-Study/Site Team Review Committee – Orthotist/Prosthetist & Technician levels

Susan Spaulding, MS, CPO – board liaison
Michael Brncick, CPO
Arlene Gillis, CP, FAAOP
Stephanie D. Langdon, CPO, FAAOP(D)
Susan Kapp, CPO, FAAOP
LaCheeta McPherson, PhD
Kate Muller, CPO, FAAOP
Marjorie R. Reif, MEd, PA, CMA
Joshua Utay, CPO
Ann Yamane, CO
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – staff liaison
Residency Education

*Larry Lange Travel Fellowship Award Selection Committee*

William Barringer, CO – chair  
Zacharay Block, CPO  
James Campbell, CO, FAAOP  
Catherine Carter, ABC Executive Director  
Alyssa N. Perry, CPO  
Dominique Mungo – staff liaison

*NCOPE Training/Educating Committee*

Thomas Karolewski, CP, FAAOP  
Ashley Mullen, CPO  
Jennifer Richards, CPO, FAAOP  
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – staff liaison

*Residency Application Review Committee*

Charles W. Kuffel, MSM, CPO, FAAOP  
Stephanie D. Langdon, CPO, FAAOP(D)  
Thomas Karolewski, CP, FAAOP  
Sheryl Nathanson, CPO  
Joan Dallas – staff liaison  
Dominique Mungo – staff liaison

*Regional Residency Liaison*

Michael Carroll, CPO (Region 1)  
Alex Shimkus, CPO (Region 2)  
Kathleen Carroll, CO (Region 3)  
Sarah Bui, CPO (Region 4)  
Kinsey Herrin, CPO (Region 5)  
Kimberly Gorbett, CPO (Region 6)  
Theresa Field, CPO (Region 7)  
Nina Bondre, CPO (Region 8) – chair  
Dominique Mungo – staff liaison

*Picture Courtesy University of Washington*
Resident/Student Activities Committee

Regional Residency Liaison Committee Members
Dominique Mungo – staff liaison
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – staff liaison

Picture Courtesy Century College

Picture Courtesy International Institute in Orthotics & Prosthetics/Florida International University
National Commission on Orthotic and Prosthetic Education
Mission Statement

Improving lives and strengthening the profession through education.

NCOPE
330 John Carlyle St., Ste. 200
Alexandria, VA 22314
703-836-7114
www.ncope.org

NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.