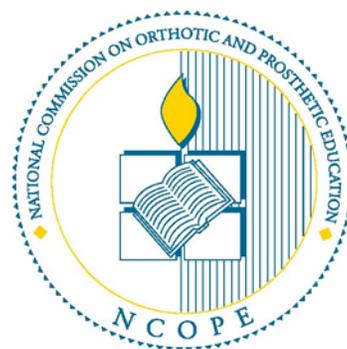




# 2009 NCOPE Annual Report



National Commission on Orthotic and  
Prosthetic Education (NCOPE)





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## Chairman's Message

To the O & P community:

I'd like to take a few moments to report on the significant events of 2009 as they relate to NCOPE and its mission "to develop, apply and assure standards for Orthotic and Prosthetic education through accreditation and approval to promote exemplary patient care". This revised mission statement was but one of the byproducts of the strategic planning meeting held over the summer. This meeting assembled our current board members as well as past chairpersons' to establish a roadmap for future NCOPE activity. With the help of our facilitator, we took stock of our past accomplishments, evaluated present and future challenges as well as opportunities. These introspective discussions enabled us to establish a clear listing of priorities that support our mission for the years ahead.

First and foremost of these objectives is to shepherd the transition our existing O & P schools from the Baccalaureate or post-baccalaureate certificate programs to the entry level Masters. To date, all of these programs are reporting that they will be able to successfully transition to entry level Masters. We will continue to monitor their progress as the deadline of 2012 draws closer.

Notable 2009 project activity included the important work of several committees. The *Master's Curriculum* group finalized the Masters Standards and curriculum guide. This draft is currently being reviewed by CAAHEP with the goal of formal adoption in late spring 2010. The *Residency Outcomes Standards* committee continued the process of drafting outcomes based standards for residency sites in 2012 and beyond. Embedded in these discussions are standards such the length of the residency period and guidelines for professional activity requirements.

With the support of funding from the Academy, the *Residency Directors Training* committee completed the first of three training sections. This collection of modules is designed to prepare potential residency directors to successfully host a residency program. This course will soon be offered on the Academy's on-line learning center.

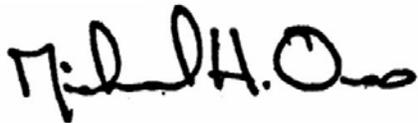
In addition to the groundwork associated with the movement to entry-level master's education, other valuable committee work under the NCOPE umbrella included: *CAPE (Committee on Pedorthic Education)* meeting to establish a curriculum guide and

standards for primary pedorthic education. This group, along with other stakeholders and leaders in the pedorthic community, will convene early in 2010 to reach a consensus on to the future design of pedorthic education here in the US.

The *Fitter Education committee* reviewed and adopted new mastectomy course criteria and is in the process of reviewing and adopting course criteria for both therapeutic shoes and Orthotic fitter courses. The *Electronic Reporting committee* reviewed and tested a new software application Typhon that will replace the current software New Innovations, as the electronic means of recording the resident activity and review processes. NCOPE will be hosting training sessions for both residents and directors in this application at future national meetings.

In closing, none of these achievements would be possible without the dedication of the volunteer commissioners, executive director Robin Seabrook, and NCOPE staff Dominique Mungo and Joan Dallas. To you, I offer my sincerest appreciation for all of your efforts. I would also like to offer a special thank-you to our retiring commissioners, Steve Whiteside and Ann Yamane, both whom dedicated years of volunteerism on behalf of the profession to serve NCOPE.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael H. Oros". The signature is fluid and cursive, with the first name "Michael" and last name "Oros" being the most prominent parts.

Michael H. Oros, CPO, FAAOP  
Chairman

# Accreditation at a Glance 2009

During 2009, NCOPE performed accreditation and approval services for the following programs and courses:

## Education Programs

### Orthotist/Prosthetist Level

#### **Newington Certificate Program**

Site visit October 2009.

Report reviewed by board in fall 2009.

Recommendation moved forward to CAAHEP for continued accreditation of seated program in January 2010.

Distance Learning Program (DLP) under going further review.

#### **Northwestern University**

Performed focused site visit October 2009.

Report reviewed by board in fall 2009.

Recommendation moved forward to CAAHEP in January 2010 to take program off probation.

#### **University of Pittsburgh**

Performed focused site visit in May 2009.

Report reviewed by board in summer 2009.

Program granted candidacy status.

Enrolled students to new program fall 2009.

## Technician Level

**Joliet Junior College**

Site visit postponed in 2009.

Program to submit new self-study in 2010.

## Education courses

### Post-Mastectomy

Anita International

Reviewed and granted approval in 2009.

### Therapeutic Shoe Fitter

Dr. Comfort

Reviewed and granted approval in 2009.

## Residency Accreditation Report

During 2009, NCOPE performed the following accreditation services:

**Reviewed and accredited**

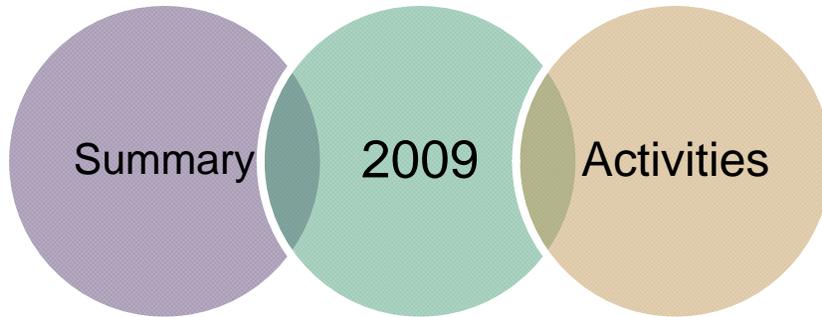
146 patient care facilities for residency programs

**Tracked residents**

290 residents in the 2008-09 cycle

**Completed residents**

256 residents completed in 2009



2009 was a busy and active year for NCOPE and highlights of our activities/accomplishments include:

- ❖ Contracted with an on-line residency management system called Typhon. The pilot program with New Innovations was not meeting the needs of NCOPE's residency program. The new Typhon system will be implemented on June 1, 2010. Information on Typhon can be accessed at <http://www.typhongroup.com/products/ahst.htm>
- ❖ Completed the draft master's curriculum, which went out in September 2009 for public comment. Changes in format and style were made when submission of the first draft went before CAAHEP. Goal is to have newly adopted standards by the summer of 2010.
- ❖ Hosted two meetings for development of the first on-line training course for NCOPE residency program directors and staff. Funding support for the meetings was provided by the Department of Education grant received by the American Academy of Orthotists and Prosthetists.
- ❖ Officially moved the Commission on Accreditation of Pedorthic Education (CAPE) under the NCOPE umbrella and created a committee. They held one meeting in 2009. Changes to the pedorthic education will be reviewed in 2010.
- ❖ Participated in a Technician Summit meeting in January 2009. Drafted new technician standards with the help of technician educators. Draft submitted for review by CAAHEP.
- ❖ Held a strategic planning meeting in July 2009
- ❖ Implemented the CITI Program and informed currently accredited programs that, prior to entering a residency, students must complete an on-line research course.
- ❖ Presented a workshop for educators as well as any individuals interested in participating as a site visitor, to evaluate educational programs as part of the accreditation process.
- ❖ Participated in a discussion with the Pedorthic Footwear Association (PFA) on creating a pedorthic education conference in 2010.
- ❖ Conducted a survey of the currently accredited CAAHEP programs and their movement to the master's program.
- ❖ Conducted two residency director workshops at the Academy and AOPA annual meetings.
- ❖ Participated in the Academy's residency networking session and AOPA's career fair.
- ❖ Presented information on residency to the student bodies of Eastern Michigan, Georgia Tech, University of Texas and University of Washington.

# 2009 Accredited Educational Programs Listing

## Practitioner Level Programs (CAAHEP Accredited)

### Masters - 2

Eastern Michigan University

Georgia Tech

### Baccalaureate - 4

California State University

St. Petersburg College

University of Texas

University of Washington

### Post-Baccalaureate Certificate - 4

California State University

Century College

Newington Certificate Program

Northwestern University



Courtesy of GA Tech

## Technician Level Programs (NCOPE Accredited)

### Associate Degree/Certificate - 5

Century College

Baker College of Flint

Francis Tuttle Technology

Oklahoma State University

Spokane Falls Community College

### Pursuing Accreditation (application on file in 2009)

#### Masters

University of Pittsburgh

#### Associate Degree/certificate

Joliet Junior College



Courtesy of California State University

## Pedorthic Education Courses (NCOPE Accredited)

### **Pedorthic Courses - 9**

Dr. Wm Scholl College of Podiatric Medicine/Rosalind Franklin University

Eneslow Pedorthic Institute's Pedorthic Pre-Certification Course

Foot Solutions Pedorthic Pre-Certification Course

International School of Pedorthics

Northwestern University

Oklahoma State University – Okmulgee

Pro-Learn, LLC

Temple University School of Podiatric Medicine

The Robert M. Palmer, MD, Institute of Biomechanics, Inc.

## Fitter education courses (NCOPE Approved)

### **Post-Mastectomy Courses - 7**

American Breast Care

Amoena

Airway

Anita International

Jodee

Nearly Me Technologies, Inc.

Trulife

## **Orthotic Fitter Courses - 7**

Applied Technology Institute/SOP

DeRoyal

DJO Orthotic Fitter Course

The Medical Careers Institute at Coordinated Health's Orthotic Fitter Course

Oklahoma State University – Okmulgee

Orthotic Fitter Course/Truform Surgical Appliance

Trulife

## **Therapeutic Shoe Fitter Courses - 10**

ACOR Orthopedics Therapeutic Footwear Fitter Course

Aetrex's Therapeutic Shoe Fitter Course

CFS Allied Health Education – Certified Fitter of Therapeutic Shoes Course

Dr. Comfort

Eneslow Pedorthic Institute's Certified Fitter of Therapeutic Shoes

International School of Pedorthics

National Pedorthic Services, Inc.

NIPCO Therapeutic Foot Care Certificate Program

Preferred Medical Supply Company, Inc. – Orthopedics Therapeutic Footwear

P.W. Minor Therapeutic Shoe Fitting Course

**National Commission on Orthotic and Prosthetic Education**  
**Statement of Financial Position**  
**December 31, 2009 and 2008**

	<u>2009</u>	<u>2008</u>
<b>ASSETS</b>		
<b><u>Current Assets</u></b>		
Cash and Cash Equivalents	\$ 369,659	\$ 331,857
Investments	192,821	126,092
Accounts Receivable	1,165	614
Prepaid Expenses	<u>2,919</u>	<u>1,434</u>
<b>Total Current Assets</b>	<b>\$ 566,564</b>	<b>\$ 459,997</b>
<b><u>Fixed Assets</u></b>		
Furniture and Equipment	<u>2,604</u>	<u>3,164</u>
<b>Total Assets</b>	<b><u>\$ 569,168</u></b>	<b><u>\$ 463,161</u></b>
<b>LIABILITIES AND NET ASSETS</b>		
<b><u>Current Liabilities</u></b>		
Accounts Payable and Accrued Expenses	\$ 9,852	\$ 16,010
Accrued Vacation	7,877	8,028
Due to Affiliates	20,386	22,450
Deferred Revenues	<u>171,000</u>	<u>171,950</u>
<b>Total Liabilities</b>	<b><u>\$ 209,115</u></b>	<b><u>\$ 218,438</u></b>
<b><u>Net Assets</u></b>		
Unrestricted	\$ 352,243	\$236,913
Temporarily Restricted	7,810	7,810
Permanently Restricted	<u>          -</u>	<u>          -</u>
<b>Total Net Assets</b>	<b><u>\$ 360,053</u></b>	<b><u>\$ 244,723</u></b>
<b>Total Liabilities and Net Assets</b>	<b><u>\$ 569,168</u></b>	<b><u>\$ 463,161</u></b>

**National Commission on Orthotic and Prosthetic Education**  
**Statement of Activities**  
**Years Ended December 31, 2009 and 2008**

	<u>2009</u>	<u>2008</u>
<b><u>Revenues and Other Support</u></b>		
Contributions		
Unrestricted	\$ 54,364	\$ 20,000
Temporarily Restricted	-	4,110
Residency Fees	368,250	343,850
Application Fees	62,300	39,000
School Accreditation Fees	13,000	8,250
Miscellaneous	12	3,139
Reimbursed Expenses	-	817
Investment Income	<u>4,672</u>	<u>781</u>
<b>Total Revenues and Other Support</b>	<b><u>\$505,898</u></b>	<b><u>\$419,947</u></b>
 <b><u>Expenses</u></b>		
Residency Accreditation	\$191,544	\$160,119
Primary Accreditation	191,951	159,990
Governance	<u>22,918</u>	<u>40,598</u>
<b>Total Expenses</b>	<b><u>\$406,413</u></b>	<b><u>\$360,707</u></b>
Changes in Net Assets from Operations	\$ 99,485	\$ 59,240
Change in Fair Value of Investments, Net	<u>15,845</u>	<u>(79,906)</u>
Changes in Net Assets	\$115,330	\$(20,666)
Net Assets, Beginning of Year	<u>\$244,723</u>	<u>\$265,389</u>
<b>Net Assets, End of Year</b>	<b><u>\$360,053</u></b>	<b><u>\$244,723</u></b>

## 2009 Officers and Commissioners

Michael H. Oros, CPO, FAAOP  
*Chairman*

Jonathan D. Day, CPO  
*Vice-Chairman*

Jennifer Richards, CPO, C.Ped., FAAOP  
*Secretary/Treasurer*

Alicia J. Davis, MPA, CPO, FAAOP

Frank E. Friddle, Jr., CO, FAAOP

Arlene Gillis, CP, LPO

Christopher Hovorka, MS, CPO

Steven R. Whiteside, CO, FAAOP

Ann Yamane, CO

Denise Chapman, PT, PhD, *Public Member*

Marjorie R. Reif, MEd., PA-C, CMA, *Public Member*

Robin C. Seabrook  
*Executive Director*

## NCOPE staff

Dominique S. Mungo, Residency Coordinator  
Joan Dallas, Administrative Assistant

## 2009 Active Committee Roster

### ***Committee on Accreditation of Pedorthic Education (CAPE)***

Chris Costantini, C.Ped. - Chair  
Ray Burdett, PhD., PT, CO, C.Ped.  
Louis Innauzzi, PT, C.Ped.  
John Galbraith, C.Ped.  
Darlene Hall, OST, C.Ped., L.Ped  
Harlon Compton, CO, C.Ped.  
Oliver Wittig, Ed.D  
Bill Meanwell, C.Ped.  
Rick E. Sevier, BSEd.,C.Ped., RPOA  
Marj Reif, M.Ed., PA-C, CMA  
Jennifer Richards, CPO, C.Ped., FAAOP - NCOPE Liaison

### ***Finance Committee***

Michael Oros, CPO, FAAOP – Chair  
Jonathan D. Day, CPO  
Jennifer Richards, CPO, C.Ped., FAAOP

### ***Fitter Education Committee***

Steven R. Whiteside, CO, FAAOP– Chair  
Stephen B. Fletcher, CPO  
Bill Beiswenger, CPO, FAAOP  
Rhonda F. Turner, CFom (Mastecomy)  
Patrice Sobcznski, CFm (Mastecomy)  
Chris Costantini, C.Ped. (Therapeutic Shoe)

### ***Master Curriculum Committee***

Gene Gary-Williams, PhD., PT – Facilitator  
Scott Hornbeck, CPO – Cal State representative  
Robert Rhodes, CPO – Eastern Michigan representative  
Christopher Hovorka, CPO – GA Tech representative  
Matthew Parente, CPO – Newington representative  
Ingrid Masterson, PT – Northwestern representative  
Arlene Gillis, CP – St. Petersburg representative  
Mike Mojica, CPO – University of Texas representative  
Daniel Abrahamson, CPO – University of Washington representative  
Ann Yamane, CO – NCOPE Board Liaison

***Nomination Committee***

William Barringer, CO – Chair  
Donald Shurr, CPO  
Bryan Malas, CO

***Regional Residency Liaison***

Heidi Truman, CPO (Region 1)  
Larry Paise, CPO (Region 2)  
Carin Erbland, CO (Region 3)  
Dallas Curtis, CPO (Region 4)  
DeAnna Clough, CPO (Region 5)  
Megan Zachar, CO (Region 6) – Committee Chair  
Leigh Pipkin, CO (Region 7)  
Angie Swindell, CPO (Region 8)

***Residency Accreditation Committee***

Steven R. Whiteside, CO, FAAOP – Chair  
William Beiswenger, CPO, FAAOP  
Mark Clary, CO  
Michael Oros, CPO  
Alicia Davis, MPA, CPO, FAAOP

***Residency On-line Training Committee***

Michael Oros, CPO - Chair  
Jonathan Day, CPO  
Jennifer Richards, CPO, CPed., FAAOP  
Alicia Davis, MPA, CPO, FAAOP  
Mr. Stephen B. Fletcher, CPO  
Mr. Chris Robinson, CPO

***Residency Outcome Standards Committee***

Michael Oros, CPO - Chair  
Steve Whiteside, CO, FAAOP  
Jonathan Day, CPO  
Matthew Parente, CPO  
Jennifer Richards, CPO  
Michelle Hall, CPO

Mark Taylor, CPO  
Kevin Meade, PhD  
Christopher Hovorka, CPO  
Robert Rhodes, CO

***Self-Study Review Committee – Practitioner Level***

Susan Kapp, CPO – Chair  
Tom Karolewski, CP, FAAOP  
Matthew Parente, CPO  
Kate Muller, CPO

***Self-Study Review Committee – Technician Level***

Bernard Hewey, CPO  
Catherine Voss, CO  
Joseph Young, CPO  
Edward Haddon, CO

## **NCOPE's Mission Statement**

*NCOPE develops, applies, and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.*



Courtesy of Eastern Michigan University

NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.

### **National Commission on Orthotic and Prosthetic Education**

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