2009 NCOPE Annual Report

National Commission on Orthotic and Prosthetic Education (NCOPE)
Chairman’s Message

To the O & P community:

I’d like to take a few moments to report on the significant events of 2009 as they relate to NCOPE and its mission “to develop, apply and assure standards for Orthotic and Prosthetic education through accreditation and approval to promote exemplary patient care”. This revised mission statement was but one of the byproducts of the strategic planning meeting held over the summer. This meeting assembled our current board members as well as past chairpersons’ to establish a roadmap for future NCOPE activity. With the help of our facilitator, we took stock of our past accomplishments, evaluated present and future challenges as well as opportunities. These introspective discussions enabled us to establish a clear listing of priorities that support our mission for the years ahead.

First and foremost of these objectives is to shepherd the transition our existing O & P schools from the Baccalaureate or post-baccalaureate certificate programs to the entry level Masters. To date, all of these programs are reporting that they will be able to successfully transition to entry level Masters. We will continue to monitor their progress as the deadline of 2012 draws closer.

Notable 2009 project activity included the important work of several committees. The Master’s Curriculum group finalized the Masters Standards and curriculum guide. This draft is currently being reviewed by CAAHEP with the goal of formal adoption in late spring 2010. The Residency Outcomes Standards committee continued the process of drafting outcomes based standards for residency sites in 2012 and beyond. Embedded in these discussions are standards such the length of the residency period and guidelines for professional activity requirements.

With the support of funding from the Academy, the Residency Directors Training committee completed the first of three training sections. This collection of modules is designed to prepare potential residency directors to successfully host a residency program. This course will soon be offered on the Academy’s on-line learning center.

In addition to the groundwork associated with the movement to entry-level master’s education, other valuable committee work under the NCOPE umbrella included: CAPE (Committee on Pedorthic Education) meeting to establish a curriculum guide and
standards for primary pedorthic education. This group, along with other stakeholders and leaders in the pedorthic community, will convene early in 2010 to reach a consensus on to the future design of pedorthic education here in the US.

The Fitter Education committee reviewed and adopted new mastectomy course criteria and is in the process of reviewing and adopting course criteria for both therapeutic shoes and Orthotic fitter courses. The Electronic Reporting committee reviewed and tested a new software application Typhon that will replace the current software New Innovations, as the electronic means of recording the resident activity and review processes. NCOPE will be hosting training sessions for both residents and directors in this application at future national meetings.

In closing, none of these achievements would be possible without the dedication of the volunteer commissioners, executive director Robin Seabrook, and NCOPE staff Dominique Mungo and Joan Dallas. To you, I offer my sincerest appreciation for all of your efforts. I would also like to offer a special thank-you to our retiring commissioners, Steve Whiteside and Ann Yamane, both whom dedicated years of volunteerism on behalf of the profession to serve NCOPE.

Sincerely,

Michael H. Oros, CPO, FAAOP
Chairman
Accreditation at a Glance 2009

During 2009, NCOPE performed accreditation and approval services for the following programs and courses:

**Education Programs**

**Orthotist/Prosthetist Level**

- **Newington Certificate Program**
  - Site visit October 2009.
  - Report reviewed by board in fall 2009.
  - Recommendation moved forward to CAAHEP for continued accreditation of seated program in January 2010.
  - Distance Learning Program (DLP) under going further review.

- **Northwestern University**
  - Performed focused site visit October 2009.
  - Report reviewed by board in fall 2009.
  - Recommendation moved forward to CAAHEP in January 2010 to take program off probation.

- **University of Pittsburgh**
  - Performed focused site visit in May 2009.
  - Report reviewed by board in summer 2009.
  - Program granted candidacy status.
  - Enrolled students to new program fall 2009.
Technician Level

Joliet Junior College  
Site visit postponed in 2009.  
Program to submit new self-study in 2010.

Education courses

Post-Mastectomy

Anita International  
Reviewed and granted approval in 2009.

Therapeutic Shoe Fitter

Dr. Comfort  
Reviewed and granted approval in 2009.

Residency Accreditation Report

During 2009, NCOPE performed the following accreditation services:

Reviewed and accredited  
146 patient care facilities for residency programs

Tracked residents  
290 residents in the 2008-09 cycle

Completed residents  
256 residents completed in 2009
2009 was a busy and active year for NCOPE and highlights of our activities/accomplishments include:

- Contracted with an online residency management system called Typhon. The pilot program with New Innovations was not meeting the needs of NCOPE’s residency program. The new Typhon system will be implemented on June 1, 2010. Information on Typhon can be accessed at [http://www.typhongroup.com/products/ahst.htm](http://www.typhongroup.com/products/ahst.htm)
- Completed the draft master’s curriculum, which went out in September 2009 for public comment. Changes in format and style were made when submission of the first draft went before CAAHEP. Goal is to have newly adopted standards by the summer of 2010.
- Hosted two meetings for development of the first online training course for NCOPE residency program directors and staff. Funding support for the meetings was provided by the Department of Education grant received by the American Academy of Orthotists and Prosthetists.
- Officially moved the Commission on Accreditation of Pedorthic Education (CAPE) under the NCOPE umbrella and created a committee. They held one meeting in 2009. Changes to the pedorthic education will be reviewed in 2010.
- Participated in a Technician Summit meeting in January 2009. Drafted new technician standards with the help of technician educators. Draft submitted for review by CAAHEP.
- Held a strategic planning meeting in July 2009.
- Implemented the CITI Program and informed currently accredited programs that, prior to entering a residency, students must complete an online research course.
- Presented a workshop for educators as well as any individuals interested in participating as a site visitor, to evaluate educational programs as part of the accreditation process.
- Participated in a discussion with the Pedorthic Footwear Association (PFA) on creating a pedorthic education conference in 2010.
- Conducted a survey of the currently accredited CAAHEP programs and their movement to the master’s program.
- Conducted two residency director workshops at the Academy and AOPA annual meetings.
- Participated in the Academy’s residency networking session and AOPA’s career fair.
- Presented information on residency to the student bodies of Eastern Michigan, Georgia Tech, University of Texas and University of Washington.
2009 Accredited Educational Programs Listing

Practitioner Level Programs (CAAHEP Accredited)

Masters - 2

- Eastern Michigan University
- Georgia Tech

Baccalaureate - 4

- California State University
- St. Petersburg College
- University of Texas
- University of Washington

Post-Baccalaureate Certificate - 4

- California State University
- Century College
- Newington Certificate Program
- Northwestern University

Courtesy of GA Tech
Technician Level Programs (NCOPE Accredited)

Associate Degree/Certificate - 5

Century College
Baker College of Flint
Francis Tuttle Technology
Oklahoma State University
Spokane Falls Community College

Pursuing Accreditation (application on file in 2009)

Masters

University of Pittsburgh

Associate Degree/certificate

Joliet Junior College

Courtes of California State University
Pedorthic Education Courses (NCOPE Accredited)

**Pedorthic Courses - 9**

- Dr. Wm Scholl College of Podiatric Medicine/Rosalind Franklin University
- Eneslow Pedorthic Institute’s Pedorthic Pre-Certification Course
- Foot Solutions Pedorthic Pre-Certification Course
- International School of Pedorthics
- Northwestern University
- Oklahoma State University – Okmulgee
- Pro-Learn, LLC
- Temple University School of Podiatric Medicine
- The Robert M. Palmer, MD, Institute of Biomechanics, Inc.

Fitter education courses (NCOPE Approved)

**Post-Mastectomy Courses - 7**

- American Breast Care
- Amoena
- Airway
- Anita International
- Jodee
- Nearly Me Technologies, Inc.
- Trulife
Orthotic Fitter Courses - 7

Applied Technology Institute/SOP
DeRoyal
DJO Orthotic Fitter Course
The Medical Careers Institute at Coordinated Health’s Orthotic Fitter Course
Oklahoma State University – Okmulgee
Orthotic Fitter Course/Truform Surgical Appliance
Trulife

Therapeutic Shoe Fitter Courses - 10

ACOR Orthopedics Therapeutic Footwear Fitter Course
Aetrex’s Therapeutic Shoe Fitter Course
CFS Allied Health Education – Certified Fitter of Therapeutic Shoes Course
Dr. Comfort
Eneslow Pedorthic Institute’s Certified Fitter of Therapeutic Shoes
International School of Pedorthics
National Pedorthic Services, Inc.
NIPCO Therapeutic Foot Care Certificate Program
Preferred Medical Supply Company, Inc. – Orthopedics Therapeutic Footwear
P.W. Minor Therapeutic Shoe Fitting Course
# National Commission on Orthotic and Prosthetic Education

**Statement of Financial Position**  
**December 31, 2009 and 2008**

## ASSETS

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$ 369,659</td>
<td>$ 331,857</td>
</tr>
<tr>
<td>Investments</td>
<td>192,821</td>
<td>126,092</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>1,165</td>
<td>614</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>2,919</td>
<td>1,434</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$ 566,564</td>
<td>$ 459,997</td>
</tr>
<tr>
<td><strong>Fixed Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furniture and Equipment</td>
<td>2,604</td>
<td>3,164</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$ 569,168</td>
<td>$ 463,161</td>
</tr>
</tbody>
</table>

## LIABILITIES AND NET ASSETS

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable and Accrued Expenses</td>
<td>$ 9,852</td>
<td>$ 16,010</td>
</tr>
<tr>
<td>Accrued Vacation</td>
<td>7,877</td>
<td>8,028</td>
</tr>
<tr>
<td>Due to Affiliates</td>
<td>20,386</td>
<td>22,450</td>
</tr>
<tr>
<td>Deferred Revenues</td>
<td>171,000</td>
<td>171,950</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$ 209,115</td>
<td>$ 218,438</td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$ 352,243</td>
<td>$236,913</td>
</tr>
<tr>
<td>Temporarily Restricted</td>
<td>7,810</td>
<td>7,810</td>
</tr>
<tr>
<td>Permanently Restricted</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$ 360,053</td>
<td>$ 244,723</td>
</tr>
</tbody>
</table>

**Total Liabilities and Net Assets**  
$ 569,168  $ 463,161
National Commission on Orthotic and Prosthetic Education  
Statement of Activities  
Years Ended December 31, 2009 and 2008

<table>
<thead>
<tr>
<th>Revenues and Other Support</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$54,364</td>
<td>$20,000</td>
</tr>
<tr>
<td>Temporarily Restricted</td>
<td>-</td>
<td>4,110</td>
</tr>
<tr>
<td>Residency Fees</td>
<td>368,250</td>
<td>343,850</td>
</tr>
<tr>
<td>Application Fees</td>
<td>62,300</td>
<td>39,000</td>
</tr>
<tr>
<td>School Accreditation Fees</td>
<td>13,000</td>
<td>8,250</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>12</td>
<td>3,139</td>
</tr>
<tr>
<td>Reimbursed Expenses</td>
<td>-</td>
<td>817</td>
</tr>
<tr>
<td>Investment Income</td>
<td>4,672</td>
<td>781</td>
</tr>
<tr>
<td><strong>Total Revenues and Other Support</strong></td>
<td><strong>$505,898</strong></td>
<td><strong>$419,947</strong></td>
</tr>
</tbody>
</table>

| Expenses                    |            |            |
| Residency Accreditation     | $191,544   | $160,119   |
| Primary Accreditation       | 191,951    | 159,990    |
| Governance                  | 22,918     | 40,598     |
| **Total Expenses**          | **$406,413** | **$360,707** |

| Changes in Net Assets from Operations | $99,485 | $59,240 |
| Change in Fair Value of Investments, Net | 15,845 | (79,906) |
| Changes in Net Assets          | $115,330 | $(20,666) |
| Net Assets, Beginning of Year  | $244,723 | $265,389 |
| **Net Assets, End of Year**    | **$360,053** | **$244,723** |
2009 Officers and Commissioners

Michael H. Oros, CPO, FAAOP
Chairman

Jonathan D. Day, CPO
Vice-Chairman

Jennifer Richards, CPO, C.Ped., FAAOP
Secretary/Treasurer

Alicia J. Davis, MPA, CPO, FAAOP
Frank E. Friddle, Jr., CO, FAAOP
Arlene Gillis, CP, LPO
Christopher Hovorka, MS, CPO
Steven R. Whiteside, CO, FAAOP
Ann Yamane, CO
Denise Chapman, PT, PhD, Public Member
Marjorie R. Reif, MEd., PA-C, CMA, Public Member

Robin C. Seabrook
Executive Director

NCOPE staff

Dominique S. Mungo, Residency Coordinator
Joan Dallas, Administrative Assistant
2009 Active Committee Roster

Committee on Accreditation of Pedorthic Education (CAPE)
Chris Costantini, C.Ped. - Chair
Ray Burdett, PhD., PT, CO, C.Ped.
Louis Innauzzi, PT, C.Ped.
John Galbraith, C.Ped.
Darlene Hall, OST, C.Ped., L.Ped
Harlon Compton, CO, C.Ped.
Oliver Wittig, Ed.D
Bill Meanwell, C.Ped.
Rick E. Sevier, BSEd., C.Ped., RPOA
Marj Reif, M.Ed., PA-C, CMA
Jennifer Richards, CPO, C.Ped., FAAOP - NCOPE Liaison

Finance Committee
Michael Oros, CPO, FAAOP – Chair
Jonathan D. Day, CPO
Jennifer Richards, CPO, C.Ped., FAAOP

Fitter Education Committee
Steven R. Whiteside, CO, FAAOP– Chair
Stephen B. Fletcher, CPO
Bill Beiswenger, CPO, FAAOP
Rhonda F. Turner, CFom (Mastectomy)
Patrice Sobcznski, CFm (Mastectomy)
Chris Costantini, C.Ped. (Therapeutic Shoe)

Master Curriculum Committee
Gene Gary-Williams, PhD., PT – Facilitator
Scott Hornbeck, CPO – Cal State representative
Robert Rhodes, CPO – Eastern Michigan representative
Christopher Hovorka, CPO – GA Tech representative
Matthew Parente, CPO – Newington representative
Ingrid Masterson, PT – Northwestern representative
Arlene Gillis, CP – St. Petersburg representative
Mike Mojica, CPO – University of Texas representative
Daniel Abrahamson, CPO – University of Washington representative
Ann Yamane, CO – NCOPE Board Liaison
Nomination Committee
William Barringer, CO – Chair
Donald Shurr, CPO
Bryan Malas, CO

Regional Residency Liaison
Heidi Truman, CPO (Region 1)
Larry Paise, CPO (Region 2)
Carin Erbland, CO (Region 3)
Dallas Curtis, CPO (Region 4)
DeAnna Clough, CPO (Region 5)
Megan Zachar, CO (Region 6) – Committee Chair
Leigh Pipkin, CO (Region 7)
Angie Swindell, CPO (Region 8)

Residency Accreditation Committee
Steven R. Whiteside, CO, FAAOP – Chair
William Beiswenger, CPO, FAAOP
Mark Clary, CO
Michael Oros, CPO
Alicia Davis, MPA, CPO, FAAOP

Residency On-line Training Committee
Michael Oros, CPO - Chair
Jonathan Day, CPO
Jennifer Richards, CPO, CPed., FAAOP
Alicia Davis, MPA, CPO, FAAOP
Mr. Stephen B. Fletcher, CPO
Mr. Chris Robinson, CPO

Residency Outcome Standards Committee
Michael Oros, CPO - Chair
Steve Whiteside, CO, FAAOP
Jonathan Day, CPO
Matthew Parente, CPO
Jennifer Richards, CPO
Michelle Hall, CPO
Mark Taylor, CPO
Kevin Meade, PhD
Christopher Hovorka, CPO
Robert Rhodes, CO

Self-Study Review Committee – Practitioner Level
Susan Kapp, CPO – Chair
Tom Karolewski, CP, FAAOP
Matthew Parente, CPO
Kate Muller, CPO

Self-Study Review Committee – Technician Level
Bernard Hewey, CPO
Catherine Voss, CO
Joseph Young, CPO
Edward Haddon, CO
NCOPE’s Mission Statement

NCOPE develops, applies, and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.

NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.

National Commission on Orthotic and Prosthetic Education
330 John Carlyle St., Suite 200, Alexandria, VA 22314
Phone: 703-836-7114 • Fax: 703-836-0838 • info@ncope.org

Courtesy of Eastern Michigan University