

# NCOPE Annual Report

2012

## *Chairs Message*



To the O & P Community:

As I look back on 2012, I am particularly proud of all that NCOPE has accomplished. I continue to be amazed at what the organization achieves with a staff of only three and the help of a wonderful group of volunteers. NCOPE's Executive Director Robin Seabrook and staff members, Dominique Mungo and Joan Dallas, work incredibly hard not only to maintain the daily operations at NCOPE but also to advance the organization within the ever-changing educational landscape. In addition to our staff, we have an incredible number of commissioners and committee members who give of their personal time for NCOPE's benefit. They give countless hours working on projects, addressing issues and making the decisions that drive NCOPE forward. This service to our profession shows their dedication to the advancement of the field. I would like to take a moment to thank our staff and our volunteers for their hard work and dedication. We have one of the finest groups of people I can imagine working for NCOPE. And I have such a deep appreciation for the time and effort they give to the organization.

2012 was a momentous year for NCOPE. We saw the implementation of new competency-based residency standards, the first major change to the residency standards since their inception. As of June 1<sup>st</sup>, 2012, all new residents had to comply with the new residency standards. 2012 also saw the completion of section two of the residency program on-line training. Section two, Development of a Residency program, discusses a variety of topics including scheduling, mentoring and the use of evidence-based practice within the residency program. 2012 was also a year of great progress for O&P schools. At the close of 2012, there were no longer any O&P Bachelor's programs. There are currently 11 O&P programs offering a Master's degree and there are three programs continuing to offer certificate programs for one or two more years. 2012 also saw the creation and implementation of the Orthotic and Prosthetic Centralized Application Service (OPCAS) for O&P schools. This allows applicants to O&P schools to electronically fill out one central application and use it for several different schools. This service not only makes the application process easier for applicant, but it allows NCOPE to keep track of how many prospective students are interested the O&P profession.

Even within NCOPE's office, 2012 was a year of great change. NCOPE added a third full-time staff member, the first time in NCOPE's history that a staff

member has been added. And NCOPE's financial records topped the one million dollar mark for the first time, a true sign of NCOPE's growth and financial stability over the years.

NCOPE had one commissioner complete his service to NCOPE in 2012. Jonathan Day, CPO completed eight years of service, culminating with two years as the Chair of the Board and another year as immediate past chair. We feel so indebted to Jonathan for his service, and extra service, to NCOPE. We will miss him greatly.

With 2013 upon us, NCOPE is poised for another very productive year. We look forward to the challenges and changes that lay ahead.

Sincerely,

A handwritten signature in black ink that reads "Jennifer A. Richards". The signature is written in a cursive, flowing style.

Jennifer Richards, CPO, C.Ped., FAAOP  
Chair

# Accreditation at a Glance 2012

During 2012, NCOPE performed accreditation and approval services for the following programs and courses:

## Education Programs

### *Orthotist/Prosthetist Level*

Alabama State University	Reviewed <i>candidacy</i> application Conducted candidacy site visit Approved for candidacy status
Baylor College of Medicine	Reviewed <i>candidacy</i> application Site visit to occur in 2013
Eastern Michigan University	Reviewed <i>continued accreditation</i> application Site visit to occur in 2013
Loma Linda University	Reviewed <i>initial</i> application Site visit to occur in 2013
Newington Certificate Program	Awarded accreditation to the Distance Learning Program (DLP) through 2014
University of Pittsburgh	Reviewed and approved progress report

### *Pedorthic Level*

Francis Tuttle Technology Center	Reviewed self-study Awarded accreditation
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## Education Courses

### *Orthotic Fitter Course*

ATI Kassel Group	Reviewed and granted approval 2012
Ossur Orthotic Fitter Course	Reviewed and granted approval 2012
Viscent Orthopedic Solutions	Reviewed and granted approval 2012

***Mastectomy Fitter***

O&PEdu Mastectomy Course                      Reviewed and granted approval 2012

***Therapeutic Shoe Fitter***

Aetrex Therapeutic Shoe Fitter Course                      Reviewed 2011 and granted approval 2012

Foot Solutions Therapeutic Shoe  
Fitter Course                      Reviewed 2011 and granted approval 2012

National Pedorthic Services, Inc.                      Reviewed and granted approval 2012

Orthofeet Therapeutic Shoe Fitter Course                      Reviewed and granted approval 2012

**Residency Accreditation Report**

During 2012, NCOPE performed the following accreditation services:

Reviewed and accredited:                      66 patient care facilities for residency programs

Tracked residents:                      363 residents in the 2011-12 cycle

Completed residents:                      323 residents completed in 2012

# Summary of 2012 Activities of NCOPE

2012 was an eventful and energetic year for NCOPE and some highlights of activities/accomplishments include:

- ❖ Conducted two residency directors workshop in cooperation with the Academy and AOPA during their annual meeting.
- ❖ Participated in the Academy's residency network session.
- ❖ Worked on Section 3 for on-line residency training – titled “Assessment in the Residency Program”. Course will go live in 2013.
- ❖ Presented information on residency to the student bodies of Georgia Tech, St. Petersburg, Loma Linda University, University of Texas and University of Washington.
- ❖ Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April 2012
- ❖ Implemented the competency based residency standards for all residents that registered with a start date of June 1, 2013, including the new competency evaluation forms.
- ❖ Developed and promoted the new outcome based standards with a poster that outline the new process.
- ❖ Implemented the acceptance of credit cards for all services NCOPE provides.
- ❖ Implemented in the fall of 2012 the centralized application service for perspective O&P students called OPCAS.
- ❖ Continued to run the daily accreditation activities of NCOPE which are highlighted in other sections of this report.



*Photo Courtesy of Baker College*

# 2012 Accredited Educational Programs Listing

## Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters – 6

Eastern Michigan University  
Georgia Institute of Technology  
University of Hartford  
University of Pittsburg  
University of Texas  
University of Washington



*Photo Courtesy Century College*

Baccalaureate – 2

California State University  
St. Petersburg College

Post-Baccalaureate Certificate – 4

California State University  
Century College  
Newington Certificate Program  
Northwestern University

## Technician Level Programs (NCOPE Accredited)

Associate Degree/Certificate – 6

Century College  
Baker College of Flint  
Francis Tuttle Technology  
Joliet Junior College  
Oklahoma State University  
Spokane Falls Community College



*Photo Courtesy Century College*

## Pursuing Accreditation

Masters

Alabama State University – Candidacy Awarded May 2012  
Baylor College of Medicine – Candidacy applied for in August 2012  
Loma Linda University – Candidacy Awarded August 2011 – initial application 2012

## **Pedorthic Education Courses (NCOPE Accredited)**

Pedorthic Courses – 9

Dr. Wm Scholl College of Podiatric Medicine/Rosalind Franklin University  
Eneslow Pedorthic Institute's Pedorthic Pre-Certification Course  
Foot Solutions Pedorthic Pre-Certification Course  
Francis Tuttle Technology Center  
International School of Pedorthics  
Northwestern University  
Pro-Learn, LLC  
Temple University School of Podiatric Medicine  
The Robert M. Palmer, MD, Institute of Biomechanics, Inc.

## **Fitter Education Course (NCOPE Approved)**

### **Mastectomy Education Courses**

Post-Mastectomy Courses – 7

American Breast Care, LP  
Amoena  
Anita International  
Jodee  
Nearly Me Technologies, Inc.  
OandPEdu  
Trulife

### **Orthotic Fitter Courses**

Orthotic Fitter Courses – 10

ATI Kassel Group  
DeRoyal  
DJO Orthotic Fitter Course  
The Medical Careers Institute at Coordinated Health's Orthotic Fitter Course  
OandPEdu  
Oklahoma State University – Okmulgee  
Ossur Americas, Inc.  
Surgical Appliance Industries (SAI)  
Trulife  
Viscent Orthopedic Solutions

## Therapeutic Shoe Fitter Courses

Therapeutic Shoe Fitter Courses – 10

ACOR Orthopedics Therapeutic Footwear Fitter Course

Aetrex's Therapeutic Shoe Fitter Course

CFS Allied Health Education – Certified Fitter of Therapeutic Shoes Course

Dr. Comfort

Foot Solutions Therapeutic Shoe Fitter

National Pedorthic Services, Inc.

NIPCO Therapeutic Foot Care Certificate Program

OandPEdu

Preferred Medical Supply Company, Inc. – Orthopedics Therapeutic Footwear

P.W. Minor Therapeutic Shoe Fitting Course



*Photo Courtesy University of Washington*

National Commission on Orthotic and Prosthetic Education  
Statement of Financial Position  
December 31, 2012 and 2011

	<u>2012</u>	<u>2011</u>
ASSETS		
<u>Current Assets:</u>		
Cash and Cash Equivalents	\$ 521,844	\$ 492,086
Investments	502,262	299,558
Accounts Receivable	2,211	2,514
Prepaid Expenses	<u>5,938</u>	<u>3,899</u>
Total Current Assets	\$1,032,255	\$ 798,057
<u>Fixed Assets:</u>		
Furniture and Equipment	<u>21,362</u>	<u>18,471</u>
Total Assets	<u>\$1,053,617</u>	<u>\$ 816,528</u>
LIABILITIES AND NET ASSETS		
<u>Current Liabilities:</u>		
Accounts Payable and Accrued Expenses	\$ 10,696	\$ 10,520
Accrued Vacation	8,145	7,945
Due to Affiliates	46,224	58,627
Deferred Revenues	<u>274,250</u>	<u>219,350</u>
Total Liabilities	<u>\$ 339,315</u>	<u>\$ 296,442</u>
<u>Net Assets:</u>		
Unrestricted	\$ 710,492	\$ 514,276
Temporarily Restricted	<u>3,810</u>	<u>5,810</u>
Total Net Assets	<u>\$ 714,302</u>	<u>\$ 520,086</u>
Total Liabilities and Net Assets	<u>\$1,053,617</u>	<u>\$ 816,528</u>

National Commission on Orthotic and Prosthetic Education  
Statement of Activities  
Years Ended December 31, 2012 and 2011

	<u>2012</u>	<u>2011</u>
<u>Revenues and Other Support:</u>		
Contributions		
Unrestricted	\$ 32,505	\$ 60,000
Temporarily Restricted	-	2,000
Program Fees:		
Residency Fees	471,575	404,330
Application Fees	58,900	55,100
School Accreditation Fees	15,000	14,000
Other Program Fees	16,760	8,424
Interest and Dividends	19,556	11,447
Realized Gain/ (Loss) on Investments	11,023	10,182
Unrealized Gain/ (Loss) on Investments	22,641	(29,703)
Net Assets Released from Restrictions		
Satisfaction of Program Restrictions	2,000	2,000
Temporarily Restricted	<u>(2,000)</u>	<u>(2,000)</u>
 Total Revenues and Other Support	 <u>\$647,960</u>	 <u>\$533,780</u>
 <u>Expenses:</u>		
Residency Accreditation	\$220,507	\$185,643
Primary Accreditation	191,531	211,669
CAPE	1,896	1,804
Governance - Administration	39,029	37,570
Fund Raising	<u>781</u>	<u>778</u>
 Total Expenses	 <u>\$453,744</u>	 <u>\$437,464</u>
Changes in Net Assets	\$194,216	\$ 96,316
Net Assets, Beginning of Year	<u>\$520,086</u>	<u>\$423,770</u>
 Net Assets, End of Year	 <u>\$714,302</u>	 <u>\$520,086</u>

# 2012 Officers and Board of Directors

## Officers

Jennifer Richards, CPO, CPed., FAAOP  
*Chair*

Jonathan D. Day, CPO  
*Immediate Past-Chair*

Arlene Gillis, M.Ed., CP, LPO, FAAOP  
*Vice-Chair*

Christopher Robinson, MBA, CPO, FAAOP  
*Secretary*

Charles W. Kuffel, CPO, FAAOP  
*Treasurer*

## Directors

Frank E. Friddle, Jr., CO, FAAOP

Daniel Q. Minert, MS. CO, ATC

Miguel (Mike) Mojica, CPO

Edward Neumann, Ph.D., PE, CP, FAAOP

Gerald E. Stark, Jr., MSEM, CPO/L, FAAOP

Gloria L. Rogers, PT, MMS, DPT, *Public Member*

Carol P. Dionne, PT, DPT, PhD, OCS, Cert, MDT, *Public Member*

Robin C. Seabrook, *Executive Director*

## *NCOPE Staff*

Robin C. Seabrook, Executive Director

Dominique S. Mungo, Residency Manager

Joan Dallas, Accreditation Assistant

## *Active Committee Roster for 2012*

### ***Committee on Accreditation of Pedorthic Education (CAPE)***

Christopher Costantini, CPed - chair  
Ray Burdett, PhD., PT, CO, CPed  
John Galbraith, CPed  
Darlene Hall, OST, CPed, L.Ped  
Harlon Compton, CO, CPed  
Bill Meanwell, CPed.  
Marj Reif, M.Ed.,PA-C, CMA  
Jennifer Richards, CPO, CPed., FAAOP - NCOPE liaison

### ***Executive Committee***

Jennifer Richards, CPO, C.Ped., FAAOP – Chair  
Jonathan Day, CPO  
Arlene Gillis, M.Ed., CPO, LPO, FAAOP  
Charles Kuffel, CPO, FAAOP  
Christopher Robinson, MBA, CPO, FAAOP

### ***Finance Committee***

Jennifer Richards, CPO, CPed., FAAOP  
Arlene Gillis, M.Ed., CP, LPO  
Jonathan Day, CPO  
Frank E. Friddle, Jr., CO, FAAOP  
Charles Kuffel, CPO, FAAOP

### ***Fitter Education Committee***

Steven R. Whiteside, CO, FAAOP– Chair  
Stephen B. Fletcher, CPO  
Bill Beiswenger, CPO, FAAOP  
Bryan Malas, CO  
Christopher Robins, MBA, CPO, FAAOP  
Rhonda F. Turner, CFom (Mastecomy)  
Patrice Sobcznski, CFm (Mastecomy)  
Nikki M. Giamarino, CFm (Mastecomy)  
Chris Costantini, C.Ped (Therapeutic Shoe)  
Dennis J. Janisse, C.Ped.



*Photo Courtesy of Baker College*

***Larry Lange Travel Fellowship Fund***

William Barringer, CO  
James Campbell, CO, FAAOP  
Frank E. Friddle, Jr., CO, FAAOP  
Catherine Carter, ABC Executive Director

***Nomination Committee***

William Barringer, CO – chair  
Donald Shurr, CPO  
Bryan Malas, CO  
Michael Oros, CPO, FAAOP  
Jonathan Day, CPO

***Residency Directors Committee***

Alicia Davis, MPA, CPO, FAAOP – chair  
Kevin D. Towers, CPO  
Robert D. Lipschutz, CP  
Pamela D. Filippis, CO  
Mark A. Nielson, CP  
Miguel Mojica, CPO  
Robert S. Lin, CPO, FAAOP

***Regional Residency Liaison***

Anthony Ung, CPO (Region 1)  
Julie Schaar, CPO (Region 2)  
Aaron Jacobsen, CPO (Region 3)  
Molly Linqvist, CPO (Region 4)  
DeAnna Clough, CPO (Region 5) – Chair  
Sara Pschigoda, CPO (Region 6)  
Catherine Leigh Davis, CPO (Region 7)  
Carin Erbland, CPO (Region 8)

***Residency Accreditation Committee***

William Beiswenger, CPO, FAAOP  
Charles W. Kuffel, CPO, FAAOP  
Kevin S. Garrison, CP  
Christopher Moore, BS L/CPO

***Residency On-line Training Committee***

Michael Oros, CPO, FAAOP - Chair  
Jonathan Day, CPO  
Jennifer Richards, CPO, CPed., FAAOP  
Alicia Davis, MPA, CPO, FAAOP



*Photo Courtesy of University of Washington*

Stephen B. Fletcher, CPO  
Chris Robinson, CPO, FAAOP  
Walter P. Afable, CP  
Mark Hopkins, CPO  
Bryan Malas, CO

***Self-Study Review Committee – Orthotist/Prosthetist level***

Susan Kapp, CPO, FAAOP - Chair  
Susan Ewers, CPO  
Kate Muller, CPO  
Ann Yamane, CO

***Self-Study Review Committee – Technician level***

Bernard Hewey, CPO  
Catherine Voss, CO  
Joseph Young, CPO  
Daniel Minert, MS, CO, ATC

***Typhon Committee***

DeAnna Clough, CPO – Chair  
Jonathan Day, CPO  
Alicia Davis, MPA, CPO, FAAOP  
Gerald E. Stark, Jr., MSEM, CPO, FAAOP  
Mark Clary, CPO, LPO, FAAOP  
Christopher Robinson, CPO, FAAOP



*Photo Courtesy Eastern Michigan University*



*Photo Courtesy University of Pittsburgh*

**National Commission on Orthotic and Prosthetic Education  
Mission Statement**

*NCOPE develops, applies and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.*



NCOPE  
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NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.