Chair’s Message

To the O & P Community:

As I look back on 2012, I am particularly proud of all that NCOPE has accomplished. I continue to be amazed at what the organization achieves with a staff of only three and the help of a wonderful group of volunteers. NCOPE’s Executive Director Robin Seabrook and staff members, Dominique Mungo and Joan Dallas, work incredibly hard not only to maintain the daily operations at NCOPE but also to advance the organization within the ever-changing educational landscape. In addition to our staff, we have an incredible number of commissioners and committee members who give of their personal time for NCOPE’s benefit. They give countless hours working on projects, addressing issues and making the decisions that drive NCOPE forward. This service to our profession shows their dedication to the advancement of the field. I would like to take a moment to thank our staff and our volunteers for their hard work and dedication. We have one of the finest groups of people I can imagine working for NCOPE. And I have such a deep appreciation for the time and effort they give to the organization.

2012 was a momentous year for NCOPE. We saw the implementation of new competency-based residency standards, the first major change to the residency standards since their inception. As of June 1st, 2012, all new residents had to comply with the new residency standards. 2012 also saw the completion of section two of the residency program on-line training. Section two, Development of a Residency program, discusses a variety of topics including scheduling, mentoring and the use of evidence-based practice within the residency program. 2012 was also a year of great progress for O&P schools. At the close of 2012, there were no longer any O&P Bachelor’s programs. There are currently 11 O&P programs offering a Master’s degree and there are three programs continuing to offer certificate programs for one or two more years. 2012 also saw the creation and implementation of the Orthotic and Prosthetic Centralized Application Service (OPCAS) for O&P schools. This allows applicants to O&P schools to electronically fill out one central application and use it for several different schools. This service not only makes the application process easier for applicant, but it allows NCOPE to keep track of how many prospective students are interested the O&P profession.

Even within NCOPE’s office, 2012 was a year of great change. NCOPE added a third full-time staff member, the first time in NCOPE’s history that a staff
member has been added. And NCOPE’s financial records topped the one million dollar mark for the first time, a true sign of NCOPE’s growth and financial stability over the years.

NCOPE had one commissioner complete his service to NCOPE in 2012. Jonathan Day, CPO completed eight years of service, culminating with two years as the Chair of the Board and another year as immediate past chair. We feel so indebted to Jonathan for his service, and extra service, to NCOPE. We will miss him greatly.

With 2013 upon us, NCOPE is poised for another very productive year. We look forward to the challenges and changes that lay ahead.

Sincerely,

Jennifer Richards, CPO, C.Ped., FAAOP
Chair
Accreditation at a Glance 2012

During 2012, NCOPE performed accreditation and approval services for the following programs and courses:

**Education Programs**

*Orthotist/Prosthetist Level*

- **Alabama State University**: Reviewed *candidacy* application, Conducted candidacy site visit, Approved for candidacy status
- **Baylor College of Medicine**: Reviewed *candidacy* application, Site visit to occur in 2013
- **Eastern Michigan University**: Reviewed *continued accreditation* application, Site visit to occur in 2013
- **Loma Linda University**: Reviewed *initial* application, Site visit to occur in 2013
- **Newington Certificate Program**: Awarded accreditation to the Distance Learning Program (DLP) through 2014
- **University of Pittsburgh**: Reviewed and approved progress report

*Pedorthic Level*

- **Francis Tuttle Technology Center**: Reviewed self-study, Awarded accreditation

**Education Courses**

*Orthotic Fitter Course*

- **ATI Kassel Group**: Reviewed and granted approval 2012
- **Ossur Orthotic Fitter Course**: Reviewed and granted approval 2012
- **Viscent Orthopedic Solutions**: Reviewed and granted approval 2012
**Mastectomy Fitter**

O&PEdu Mastectomy Course  Reviewed and granted approval 2012

**Therapeutic Shoe Fitter**

Aetrex Therapeutic Shoe Fitter Course  Reviewed 2011 and granted approval 2012

Foot Solutions Therapeutic Shoe Fitter Course  Reviewed 2011 and granted approval 2012

National Pedorthic Services, Inc.  Reviewed and granted approval 2012

Orthofeet Therapeutic Shoe Fitter Course  Reviewed and granted approval 2012

**Residency Accreditation Report**

During 2012, NCOPE performed the following accreditation services:

- Reviewed and accredited:  66 patient care facilities for residency programs
- Tracked residents:  363 residents in the 2011-12 cycle
- Completed residents:  323 residents completed in 2012
Summary of 2012 Activities of NCOPE

2012 was an eventful and energetic year for NCOPE and some highlights of activities/accomplishments include:

- Conducted two residency directors workshop in cooperation with the Academy and AOPA during their annual meeting.
- Participated in the Academy’s residency network session.
- Worked on Section 3 for on-line residency training – titled “Assessment in the Residency Program”. Course will go live in 2013.
- Presented information on residency to the student bodies of Georgia Tech, St. Petersburg, Loma Linda University, University of Texas and University of Washington.
- Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April 2012
- Implemented the competency based residency standards for all residents that registered with a start date of June 1, 2013, including the new competency evaluation forms.
- Developed and promoted the new outcome based standards with a poster that outline the new process.
- Implemented the acceptance of credit cards for all services NCOPE provides.
- Implemented in the fall of 2012 the centralized application service for perspective O&P students called OPCAS.
- Continued to run the daily accreditation activities of NCOPE which are highlighted in other sections of this report.
2012 Accredited Educational Programs Listing

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters – 6

- Eastern Michigan University
- Georgia Institute of Technology
- University of Hartford
- University of Pittsburg
- University of Texas
- University of Washington

Baccalaureate – 2

- California State University
- St. Peters burg College

Post-Baccalaureate Certificate – 4

- California State University
- Century College
- Newington Certificate Program
- Northwestern University

Technician Level Programs (NCOPE Accredited)

Associate Degree/Certificate – 6

- Century College
- Baker College of Flint
- Francis Tuttle Technology
- Joliet Junior College
- Oklahoma State University
- Spokane Falls Community College

Pursuing Accreditation

Masters

- Alabama State University – Candidacy Awarded May 2012
- Baylor College of Medicine – Candidacy applied for in August 2012
- Loma Linda University – Candidacy Awarded August 2011 – initial application 2012
Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses – 9

Dr. Wm Scholl College of Podiatric Medicine/Rosalind Franklin University
Eneslow Pedorthic Institute’s Pedorthic Pre-Certification Course
Foot Solutions Pedorthic Pre-Certification Course
Francis Tuttle Technology Center
International School of Pedorthics
Northwestern University
Pro-Learn, LLC
Temple University School of Podiatric Medicine
The Robert M. Palmer, MD, Institute of Biomechanics, Inc.

Fitter Education Course (NCOPE Approved)

Mastectomy Education Courses

Post-Mastectomy Courses – 7

American Breast Care, LP
Amoena
Anita International
Jodee
Nearly Me Technologies, Inc.
OandPEdu
Trulife

Orthotic Fitter Courses

Orthotic Fitter Courses – 10

ATI Kassel Group
DeRoyal
DJO Orthotic Fitter Course
The Medical Careers Institute at Coordinated Health’s Orthotic Fitter Course
OandPEdu
Oklahoma State University – Okmulgee
Ossur Americas, Inc.
Surgical Appliance Industries (SAI)
Trulife
Viscent Orthopedic Solutions
Therapeutic Shoe Fitter Courses

Therapeutic Shoe Fitter Courses – 10

ACOR Orthopedics Therapeutic Footwear Fitter Course
Aetrex’s Therapeutic Shoe Fitter Course
CFS Allied Health Education – Certified Fitter of Therapeutic Shoes Course
Dr. Comfort
Foot Solutions Therapeutic Shoe Fitter
National Pedorthic Services, Inc.
NIPCO Therapeutic Foot Care Certificate Program
OandPEdu
Preferred Medical Supply Company, Inc. – Orthopedics Therapeutic Footwear
P.W. Minor Therapeutic Shoe Fitting Course

Photo Courtesy University of Washington
National Commission on Orthotic and Prosthetic Education  
Statement of Financial Position  
December 31, 2012 and 2011

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$ 521,844</td>
<td>$ 492,086</td>
</tr>
<tr>
<td>Investments</td>
<td>502,262</td>
<td>299,558</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>2,211</td>
<td>2,514</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>5,938</td>
<td>3,899</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$1,032,255</td>
<td>$ 798,057</td>
</tr>
<tr>
<td><strong>Fixed Assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furniture and Equipment</td>
<td>21,362</td>
<td>18,471</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$1,053,617</td>
<td>$ 816,528</td>
</tr>
</tbody>
</table>

**LIABILITIES AND NET ASSETS**

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable and Accrued Expenses</td>
<td>$ 10,696</td>
<td>$ 10,520</td>
</tr>
<tr>
<td>Accrued Vacation</td>
<td>8,145</td>
<td>7,945</td>
</tr>
<tr>
<td>Due to Affiliates</td>
<td>46,224</td>
<td>58,627</td>
</tr>
<tr>
<td>Deferred Revenues</td>
<td>274,250</td>
<td>219,350</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$ 339,315</td>
<td>$ 296,442</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net Assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$ 710,492</td>
<td>$ 514,276</td>
</tr>
<tr>
<td>Temporarily Restricted</td>
<td>3,810</td>
<td>5,810</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$ 714,302</td>
<td>$ 520,086</td>
</tr>
<tr>
<td><strong>Total Liabilities and Net Assets</strong></td>
<td>$1,053,617</td>
<td>$ 816,528</td>
</tr>
</tbody>
</table>
National Commission on Orthotic and Prosthetic Education  
Statement of Activities  
Years Ended December 31, 2012 and 2011

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues and Other Support:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$32,505</td>
<td>$60,000</td>
</tr>
<tr>
<td>Temporarily Restricted</td>
<td></td>
<td>2,000</td>
</tr>
<tr>
<td>Program Fees:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residency Fees</td>
<td>471,575</td>
<td>404,330</td>
</tr>
<tr>
<td>Application Fees</td>
<td>58,900</td>
<td>55,100</td>
</tr>
<tr>
<td>School Accreditation Fees</td>
<td>15,000</td>
<td>14,000</td>
</tr>
<tr>
<td>Other Program Fees</td>
<td>16,760</td>
<td>8,424</td>
</tr>
<tr>
<td>Interest and Dividends</td>
<td>19,556</td>
<td>11,447</td>
</tr>
<tr>
<td>Realized Gain/ (Loss) on Investments</td>
<td>11,023</td>
<td>10,182</td>
</tr>
<tr>
<td>Unrealized Gain/ (Loss) on Investments</td>
<td>22,641</td>
<td>(29,703)</td>
</tr>
<tr>
<td>Net Assets Released from Restrictions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Satisfaction of Program Restrictions</td>
<td>2,000</td>
<td>2,000</td>
</tr>
<tr>
<td>Temporarily Restricted</td>
<td>(2,000)</td>
<td>(2,000)</td>
</tr>
<tr>
<td><strong>Total Revenues and Other Support</strong></td>
<td>$647,960</td>
<td>$533,780</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenses:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residency Accreditation</td>
<td>$220,507</td>
<td>$185,643</td>
</tr>
<tr>
<td>Primary Accreditation</td>
<td>191,531</td>
<td>211,669</td>
</tr>
<tr>
<td>CAPE</td>
<td>1,896</td>
<td>1,804</td>
</tr>
<tr>
<td>Governance - Administration</td>
<td>39,029</td>
<td>37,570</td>
</tr>
<tr>
<td>Fund Raising</td>
<td>781</td>
<td>778</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$453,744</td>
<td>$437,464</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changes in Net Assets</td>
<td>$194,216</td>
<td>$96,316</td>
</tr>
<tr>
<td>Net Assets, Beginning of Year</td>
<td>$520,086</td>
<td>$423,770</td>
</tr>
<tr>
<td><strong>Net Assets, End of Year</strong></td>
<td>$714,302</td>
<td>$520,086</td>
</tr>
</tbody>
</table>
2012 Officers and Board of Directors

Officers

Jennifer Richards, CPO, CPed., FAAOP
Chair

Jonathan D. Day, CPO
Immediate Past-Chair

Arlene Gillis, M.Ed., CP, LPO, FAAOP
Vice-Chair

Christopher Robinson, MBA, CPO, FAAOP
Secretary

Charles W. Kuffel, CPO, FAAOP
Treasurer

Directors

Frank E. Friddle, Jr., CO, FAAOP
Daniel Q. Minert, MS. CO, ATC
Miguel (Mike) Mojica, CPO
Edward Neumann, Ph.D., PE, CP, FAAOP
Gerald E. Stark, Jr., MSEM, CPO/L, FAAOP
Gloria L. Rogers, PT, MMS, DPT, Public Member
Carol P. Dionne, PT, DPT, PhD, OCS, Cert, MDT, Public Member
Robin C. Seabrook, Executive Director

NCOPE Staff

Robin C. Seabrook, Executive Director
Dominique S. Mungo, Residency Manager
Joan Dallas, Accreditation Assistant
Active Committee Roster for 2012

Committee on Accreditation of Pedorthic Education (CAPE)
Christopher Costantini, CPed - chair
Ray Burdett, PhD., PT, CO, CPed
John Galbraith, CPed
Darlene Hall, OST, CPed, L.Ped
Harlon Compton, CO, CPed
Bill Meanwell, CPed.
Marj Reif, M.Ed., PA-C, CMA
Jennifer Richards, CPO, CPed., FAAOP - NCOPE liaison

Executive Committee
Jennifer Richards, CPO, C.Ped., FAAOP – Chair
Jonathan Day, CPO
Arlene Gillis, M.Ed., CPO, LPO, FAAOP
Charles Kuffel, CPO, FAAOP
Christopher Robinson, MBA, CPO, FAAOP

Finance Committee
Jennifer Richards, CPO, CPed., FAAOP
Arlene Gillis, M.Ed., CP, LPO
Jonathan Day, CPO
Frank E. Friddle, Jr., CO, FAAOP
Charles Kuffel, CPO, FAAOP

Fitter Education Committee
Steven R. Whiteside, CO, FAAOP– Chair
Stephen B. Fletcher, CPO
Bill Beiswenger, CPO, FAAOP
Bryan Malas, CO
Christopher Robins, MBA, CPO, FAAOP
Rhonda F. Turner, CFom (Mastectomy)
Patrice Sobczynski, CFm (Mastectomy)
Nikki M. Giamarino, CFm (Mastectomy)
Chris Costantini, C.Ped (Therapeutic Shoe)
Dennis J. Janisse, C.Ped.

Photo Courtesy of Baker College
**Larry Lange Travel Fellowship Fund**
William Barringer, CO  
James Campbell, CO, FAAOP  
Frank E. Friddle, Jr., CO, FAAOP  
Catherine Carter, ABC Executive Director

**Nomination Committee**
William Barringer, CO – chair  
Donald Shurr, CPO  
Bryan Malas, CO  
Michael Oros, CPO, FAAOP  
Jonathan Day, CPO

**Residency Directors Committee**
Alicia Davis, MPA, CPO, FAAOP – chair  
Kevin D. Towers, CPO  
Robert D. Lipschutz, CP  
Pamela D. Filippis, CO  
Mark A. Nielson, CP  
Miguel Mojica, CPO  
Robert S. Lin, CPO, FAAOP

**Regional Residency Liaison**
Anthony Ung, CPO (Region 1)  
Julie Schaar, CPO (Region 2)  
Aaron Jacobsen, CPO (Region 3)  
Molly Linquist, CPO (Region 4)  
DeAnna Clough, CPO (Region 5) – Chair  
Sara Pschigoda, CPO (Region 6)  
Catherine Leigh Davis, CPO (Region 7)  
Carin Erbland, CPO (Region 8)

**Residency Accreditation Committee**
William Beiswenger, CPO, FAAOP  
Charles W. Kuffel, CPO, FAAOP  
Kevin S. Garrison, CP  
Christopher Moore, BS L/CPO

**Residency On-line Training Committee**
Michael Oros, CPO, FAAOP - Chair  
Jonathan Day, CPO  
Jennifer Richards, CPO, CPed., FAAOP  
Alicia Davis, MPA, CPO, FAAOP
Stephen B. Fletcher, CPO
Chris Robinson, CPO, FAAOP
Walter P. Afable, CP
Mark Hopkins, CPO
Bryan Malas, CO

**Self-Study Review Committee – Orthotist/Prosthetist level**
Susan Kapp, CPO, FAAOP - Chair
Susan Ewers, CPO
Kate Muller, CPO
Ann Yamane, CO

**Self-Study Review Committee – Technician level**
Bernard Hewey, CPO
Catherine Voss, CO
Joseph Young, CPO
Daniel Minert, MS, CO, ATC

**Typhon Committee**
DeAnna Clough, CPO – Chair
Jonathan Day, CPO
Alicia Davis, MPA, CPO, FAAOP
Gerald E. Stark, Jr., MSEM, CPO, FAAOP
Mark Clary, CPO, LPO, FAAOP
Christopher Robinson, CPO, FAAOP
National Commission on Orthotic and Prosthetic Education
Mission Statement

NCOPE develops, applies and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.

NCOPE
330 John Carlyle St., Ste. 300
Alexandria, VA 22314
703-836-7114
www.ncope.org

NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.