

NCOPE Annual Report

2013

Chair's Message



To the O & P Community:

2013 was a busy and successful year for the National Commission on Orthotic and Prosthetic Education (NCOPE). NCOPE continues to be a small, but mighty organization. With a staff of just three people, NCOPE oversees the accreditation of 16 O&P schools (10 master's level practitioner programs and six technician programs) and 614 O&P residency programs. NCOPE also set standards for and approves courses for pedorthists, orthotic fitters, mastectomy fitters, and therapeutic shoe fitters. NCOPE's Executive Director Robin Seabrook and staff members, Dominique Mungo and Joan Dallas, work diligently to keep up with the increasing number of programs NCOPE oversees.

The staff is aided greatly by an incredible community of volunteers. Both committee members and Board commissioners give countless hours of their time on NCOPE's behalf. They write standards, review accreditation applications and self-studies, give presentations, go on site visits and make the important decisions that drive NCOPE. In many ways, NCOPE is fueled by the work of these volunteers. As I reflect on my two years as Chair of the NCOPE Board, I feel indebted to these members of the O&P community who have contributed so greatly to NCOPE's success. I would like to take a moment to thank our staff and our volunteers for their hard work and dedication to an organization that is dear to my heart. I am proud of the work NCOPE does and the contribution it makes to our profession.

In 2013, NCOPE completed the third and final section of our on-line training course for residency programs. Section three is titled Assessment in a Residency Program. It instructs residency directors and mentors in effective communication, providing feedback, assessment of residents, and evaluation of the residency program. This online training program was a multiyear project that NCOPE took on with the intention of helping improve the quality of the residency programs. It was completed largely by volunteer committee members and is a testament to NCOPE's commitment to quality training for new graduates.

In July of 2013, NCOPE hosted a strategic planning meeting to discuss and decide on goals for the upcoming strategic term. The meeting's participants

included a wide range of professionals from all of NCOPE's communities of interest, including several participants from outside the NCOPE organization. The meeting was wonderfully successful and the strategic plan created should guide NCOPE nicely for the next few years.

NCOPE is looking forward to a few changes in particular in the near future. NCOPE is planning to move to electronic accreditation processes. We have spent the last two years preparing for this, both logistically and financially. Electronic accreditation processes will ease the application and renewal processes for schools and residency programs. NCOPE is also planning and preparing for meaningful data collection and compilation from our electronic clinical tracking system for residents. These changes in processes will be signs of continued progress and transformation at NCOPE.

NCOPE had one commissioner complete his service to NCOPE in 2013. Gerry Stark completed 3 years of service to NCOPE. Gerry brought a unique perspective to the board as both a former educator and a current employee of an O&P manufacturer. We are grateful to Gerry for the time and effort that he committed to NCOPE. We will miss the insight he brought to our meetings.

As our strategic plan leads us into 2014, we look forward to tackling several projects that will enhance the experience NCOPE provides to the schools and their students, and the residency programs and their residents. We plan to continue to provide the O&P community with assurance that the people entering our profession, at all levels, are well prepared.

Sincerely,

A handwritten signature in black ink that reads "Jennifer A. Richards". The signature is written in a cursive style with a large initial "J".

Jennifer Richards, CPO, C.Ped., FAAOP
Chair

Accreditation at a Glance 2013

During 2013, NCOPE performed accreditation and approval services for the following programs and courses:

Education Programs

Orthotist/Prosthetist Level

Alabama State University	Reviewed <i>initial</i> application Conducted site visit for initial
Baylor College of Medicine	Conducted <i>candidacy</i> site visit Awarded <i>candidacy</i> status
Eastern Michigan University	Conducted <i>continued</i> accreditation site visit Program placed on <i>probation</i> status
Loma Linda University	conducted <i>initial</i> site visit Awarded <i>initial</i> accreditation
Northwestern University	Reviewed <i>continued</i> application Site Visit to occur in 2014
St. Petersburg College/ Florida State University	Reviewed <i>continued</i> application Conducted site visit for continued Awarded <i>continued</i> accreditation
University of Pittsburgh	Reviewed <i>continued</i> application Site Visit to occur in 2014

Pedorthic Level

Foot Solutions/Kennesaw State	Reviewed self-study Awarded accreditation
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Education Courses

Orthotic Fitter Course

Oklahoma State University	Reviewed and granted approval 2013
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Mastectomy Fitter

Anita International Corporation	Reviewed and granted approval 2013
Nearly Me Technologies	Reviewed and granted approval 2013
Trulife	Reviewed and granted approval 2013

Therapeutic Shoe Fitter

Foot Solutions Therapeutic Shoe Fitter Course (on-line course)	Reviewed and granted approval 2013
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Residency Accreditation Report

During 2013, NCOPE performed the following accreditation services:

Reviewed and accredited:	106 patient care facilities for residency programs
Tracked residents:	329 residents in the 2012-13 cycle
Completed residents:	299 residents completed in 2013

Summary of 2013 Activities of NCOPE

2013 was an eventful and exciting year for NCOPE and some highlights of activities/accomplishments include:

- ❖ Conducted two residency directors workshop in cooperation with the Academy and AOPA during their annual meeting.
- ❖ Participated in the Academy's residency network session.
- ❖ Completed and went live with the third and final course for residency training – titled “Assessment in the Residency Program”.
- ❖ Attended the ISPO World Congress in India
- ❖ Submitted renewal application for Category I recognition and hosted a site team from ISPO
- ❖ Presented information on residency to the student bodies of Georgia Tech, St. Petersburg, Loma Linda University, University of Texas and University of Washington.
- ❖ Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April 2013
- ❖ Held a Strategic Planning Meeting

- ❖ Continued to run the daily accreditation activities of NCOPE which are highlighted in other sections of this report.



Picture Courtesy Century College



Picture Courtesy Baylor College of Medicine

2013 Accredited Educational Programs Listing

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters = 10

California State University
Eastern Michigan University
Georgia Institute of Technology
Loma Linda University
Northwestern University
St. Petersburg College/FSU
University of Hartford
University of Pittsburg
University of Texas
University of Washington



Picture Courtesy Alabama State University

Post-Baccalaureate Certificate = 3

Century College
Newington Certificate Program
Northwestern University

Technician Level Programs (NCOPE Accredited)

Associate Degree/Certificate = 6

Century College
Baker College of Flint
Francis Tuttle Technology
Joliet Junior College
Oklahoma State University
Spokane Falls Community College



Picture Courtesy Oklahoma State - Okmulgee

Pursuing Accreditation

Masters = 2

Alabama State University – Initial application received 2013
Baylor College of Medicine – Candidacy awarded 2013

Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses = 9

Dr. Wm Scholl College of Podiatric Medicine/Rosalind Franklin University
Eneslow Pedorthic Institute's Pedorthic Pre-Certification Course
Foot Solutions Pedorthic Pre-Certification Course
Francis Tuttle Technology Center
International School of Pedorthics
Northwestern University
Pro-Learn, LLC
Temple University School of Podiatric Medicine
The Robert M. Palmer, MD, Institute of Biomechanics, Inc.

Fitter Education Course (NCOPE Approved)

Mastectomy Education Courses

Post-Mastectomy Courses = 7

American Breast Care, LP
Amoena
Anita International
Jodee
Nearly Me Technologies, Inc.
OandPEdu
Trulife

Orthotic Fitter Courses

Orthotic Fitter Courses = 10

ATI Kassel Group
DeRoyal
DJO Orthotic Fitter Course
The Medical Careers Institute at Coordinated Health's Orthotic Fitter Course
OandEdu
Oklahoma State University – Okmulgee
Ossur Americas, Inc.
Surgical Appliance Industries (SAI)
Trulife
Viscent Orthopedic Solutions

Therapeutic Shoe Fitter Courses

Therapeutic Shoe Fitter Courses = 10

ACOR Orthopedics Therapeutic Footwear Fitter Course

Aetrex's Therapeutic Shoe Fitter Course

CFS Allied Health Education – Certified Fitter of Therapeutic Shoes Course

Dr. Comfort

Foot Solutions Therapeutic Shoe Fitter

National Pedorthic Services, Inc.

NIPCO Therapeutic Foot Care Certificate Program

OandPEdu

Preferred Medical Supply Company, Inc. – Orthopedics Therapeutic Footwear

P.W. Minor Therapeutic Shoe Fitting Course



Picture Courtesy Eastern Michigan University

National Commission on Orthotic and Prosthetic Education
Statement of Financial Position
December 31, 2013 and 2012

	<u>2013</u>	<u>2012</u>
ASSETS		
<u>Current Assets:</u>		
Cash and Cash Equivalents	\$ 487,533	\$ 521,844
Investments	821,141	502,262
Accounts Receivable	3,773	2,211
Prepaid Expenses	<u>8,200</u>	<u>5,938</u>
Total Current Assets	\$1,320,647	\$ 1,032,255
 <u>Fixed Assets:</u>		
Furniture and Equipment	<u>38,179</u>	<u>21,362</u>
Total Assets	<u>\$1,358,826</u>	<u>\$ 1,053,617</u>
LIABILITIES AND NET ASSETS		
<u>Current Liabilities:</u>		
Accounts Payable and Accrued Expenses	\$ 11,351	\$ 10,696
Accrued Vacation	10,194	8,145
Due to Affiliates	59,901	46,224
Deferred Revenues	<u>289,542</u>	<u>274,250</u>
Total Liabilities	\$ 370,988	\$ 339,315
 <u>Net Assets:</u>		
Unrestricted	\$ 986,028	\$ 710,492
Temporarily Restricted	<u>1,810</u>	<u>3,810</u>
Total Net Assets	\$ 987,838	\$ 714,302
Total Liabilities and Net Assets	<u>\$1,358,826</u>	<u>\$ 1,053,617</u>

National Commission on Orthotic and Prosthetic Education
Statement of Activities
Years Ended December 31, 2012 and 2011

	2013	2012
<u>Revenues and Other Support:</u>		
Contributions		
Unrestricted	\$ 20,000	\$ 32,505
Program Fees:		
Residency Fees	571,021	471,575
Application Fees	58,500	58,900
School Accreditation Fees	15,000	15,000
Other Program Fees	18,399	16,760
Interest and Dividends	29,453	19,556
Realized Gain/(Loss) on Investments	36,812	11,023
Unrealized Gain/(Loss) on Investments	39,248	22,641
Net Assets Released from Restrictions		
Satisfaction of Program Restrictions	2,000	2,000
Temporarily Restricted	(2,000)	(2,000)
Total Revenues and Other Support	<u>\$790,433</u>	<u>\$649,960</u>
 <u>Expenses:</u>		
Residency Accreditation	\$236,628	\$220,507
Primary Accreditation	227,850	191,531
CAPE	2,415	1,896
Governance - Administration	47,044	39,029
Fund Raising	960	781
Total Expenses	<u>\$514,897</u>	<u>\$453,744</u>
Changes in Net Assets	\$275,536	\$194,216
Net Assets, Beginning of Year	<u>\$710,492</u>	<u>\$520,086</u>
Net Assets, End of Year	<u>\$986,028</u>	<u>\$714,302</u>

2013 Officers and Board of Directors

Officers

Jennifer Richards, CPO, CPed., FAAOP
Chair

Arlene Gillis, M.Ed., CP, LPO, FAAOP
Vice-Chair

Christopher Robinson, MBA, CPO, FAAOP
Secretary

Charles W. Kuffel, CPO, FAAOP
Treasurer

Directors

Frank E. Friddle, Jr., CO, FAAOP

Daniel Q. Minert, MS. CO, ATC

Miguel (Mike) Mojica, CPO

Edward Neumann, Ph.D., PE, CP, FAAOP

Gerald E. Stark, Jr., MSEM, CPO/L, FAAOP

Gloria L. Rogers, PT, MMS, DPT, *Public Member*

Carol P. Dionne, PT, DPT, PhD, OCS, Cert, MDT, *Public Member*

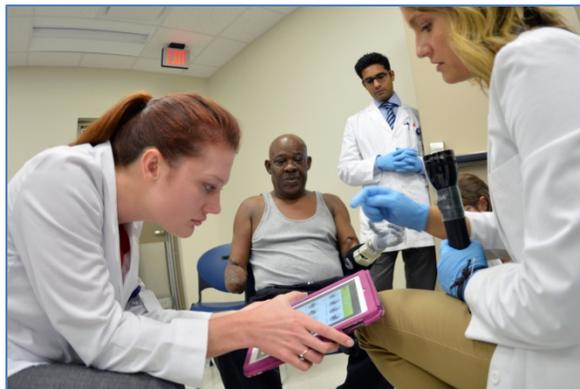
Robin C. Seabrook, *Executive Director*

NCOPE Staff

Robin C. Seabrook, Executive Director

Dominique S. Mungo, Residency Manager

Joan Dallas, Accreditation Assistant



Picture Courtesy Baylor College of Medicine

Active Committee Roster for 2013

Committee on Accreditation of Pedorthic Education (CAPE)

Christopher Costantini, CPed - chair
Ray Burdett, PhD., PT, CO, CPed
John Galbraith, CPed
Darlene Hall, OST, CPed, L.Ped
Harlon Compton, CO, CPed
Bill Meanwell, CPed.
Marj Reif, M.Ed.,PA-C, CMA
Jennifer Richards, CPO, CPed., FAAOP - NCOPE liaison

Executive Committee

Jennifer Richards, CPO, C.Ped., FAAOP – chair
Arlene Gillis, M.Ed., CPO, LPO, FAAOP
Charles Kuffel, CPO, FAAOP
Christopher Robinson, MBA, CPO, FAAOP

Finance Committee

Jennifer Richards, CPO, CPed., FAAOP
Arlene Gillis, M.Ed., CP, LPO
Frank E. Friddle, Jr., CO, FAAOP
Charles Kuffel, CPO, FAAOP

Fitter Education Committee

Steven R. Whiteside, CO, FAAOP– chair
Stephen B. Fletcher, CPO
Bill Beiswenger, CPO, FAAOP
Bryan Malas, CO
Christopher Robins, MBA, CPO, FAAOP
Rhonda F. Turner, CFom (Mastecomy)
Patrice Sobcznski, CFm (Mastecomy)
Nikki M. Giamarino, CFm (Mastecomy)
Chris Costantini, C.Ped (Therapeutic Shoe)
Dennis J. Janisse, C.Ped.



Picture Courtesy Alabama State University

Larry Lange Travel Fellowship Fund

William Barringer, CO
James Campbell, CO, FAAOP
Frank E. Friddle, Jr., CO, FAAOP
Catherine Carter, ABC Executive Director

Nomination Committee

William Barringer, CO – chair
Donald Shurr, CPO
Bryan Malas, CO
Michael Oros, CPO, FAAOP
Jonathan Day, CPO



Picture Courtesy Alabama State University

Residency Directors Committee

Alicia Davis, MPA, CPO, FAAOP – chair
Kevin D. Towers, CPO
Robert D. Lipschutz, CP
Pamela D. Filippis, CO
Mark A. Nielson, CP
Miguel Mojica, CPO
James H. Wynne, CPO, FAAOP
Robert S. Lin, CPO, FAAOP
William Beiswenger, CPO, FAAOP

Regional Residency Liaison

Anthony Ung, CPO (Region 1)
Julie Schaar, CPO (Region 2) - chair of committee
Aaron Jacobsen, CPO (Region 3)
Molly Linqvist, CPO (Region 4)
DeAnna Clough, CPO (Region 5) –
Sara Pschigoda, CPO (Region 6)
Denise Larkins, CPO (Region 7)
Keven Dunn, CO (Region 8)

Residency Accreditation Committee

William Beiswenger, CPO, FAAOP
Charles W. Kuffel, CPO, FAAOP
Kevin S. Garrison, CP
Christopher Moore, BS L/CPO

Residency On-line Training Committee

Michael Oros, CPO, FAAOP - chair
Jonathan Day, CPO
Jennifer Richards, CPO, CPed., FAAOP
Alicia Davis, MPA, CPO, FAAOP
Stephen B. Fletcher, CPO
Chris Robinson, CPO, FAAOP
Walter P. Afable, CP
Mark Hopkins, CPO
Bryan Malas, CO

Self-Study Review Committee – Orthotist/Prosthetist level

Susan Kapp, CPO, FAAOP
Susan Ewers, CPO
Kate Muller, CPO
Ann Yamane, CO
Anthony Ung, CPO
Arlene Gillis, M.Ed., CP, LPO, FAAOP
Marj Reif, M.Ed., PA-C, CMA
Gene Gary-Williams, Ph.D., PT

Self-Study Review Committee – Technician level

Bernard Hewey, CPO
Catherine Voss, CO
Joseph Young, CPO
Daniel Minert, MS, CO, ATC

Typhon Committee

DeAnna Clough, CPO – chair
Jonathan Day, CPO
Alicia Davis, MPA, CPO, FAAOP
Gerald E. Stark, Jr., MSEM, CPO, FAAOP
Mark Clary, CPO, LPO, FAAOP
Christopher Robinson, CPO, FAAOP



Picture Courtesy Century College



Picture Courtesy University of Pittsburgh

**National Commission on Orthotic and Prosthetic Education
Mission Statement**

NCOPE develops, applies, and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.



NCOPE
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NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.