Chair’s Message

To the O & P Community:

2013 was a busy and successful year for the National Commission on Orthotic and Prosthetic Education (NCOPE). NCOPE continues to be a small, but mighty organization. With a staff of just three people, NCOPE oversees the accreditation of 16 O&P schools (10 master’s level practitioner programs and six technician programs) and 614 O&P residency programs. NCOPE also sets standards for and approves courses for pedorthists, orthotic fitters, mastectomy fitters, and therapeutic shoe fitters. NCOPE’s Executive Director Robin Seabrook and staff members, Dominique Mungo and Joan Dallas, work diligently to keep up with the increasing number of programs NCOPE oversees.

The staff is aided greatly by an incredible community of volunteers. Both committee members and Board commissioners give countless hours of their time on NCOPE’s behalf. They write standards, review accreditation applications and self-studies, give presentations, go on site visits and make the important decisions that drive NCOPE. In many ways, NCOPE is fueled by the work of these volunteers. As I reflect on my two years as Chair of the NCOPE Board, I feel indebted to these members of the O&P community who have contributed so greatly to NCOPE’s success. I would like to take a moment to thank our staff and our volunteers for their hard work and dedication to an organization that is dear to my heart. I am proud of the work NCOPE does and the contribution it makes to our profession.

In 2013, NCOPE completed the third and final section of our on-line training course for residency programs. Section three is titled Assessment in a Residency Program. It instructs residency directors and mentors in effective communication, providing feedback, assessment of residents, and evaluation of the residency program. This online training program was a multiyear project that NCOPE took on with the intention of helping improve the quality of the residency programs. It was completed largely by volunteer committee members and is a testament to NCOPE’s commitment to quality training for new graduates.

In July of 2013, NCOPE hosted a strategic planning meeting to discuss and decide on goals for the upcoming strategic term. The meeting’s participants
included a wide range of professionals from all of NCOPE’s communities of interest, including several participants from outside the NCOPE organization. The meeting was wonderfully successful and the strategic plan created should guide NCOPE nicely for the next few years.

NCOPE is looking forward to a few changes in particular in the near future. NCOPE is planning to move to electronic accreditation processes. We have spent the last two years preparing for this, both logistically and financially. Electronic accreditation processes will ease the application and renewal processes for schools and residency programs. NCOPE is also planning and preparing for meaningful data collection and compilation from our electronic clinical tracking system for residents. These changes in processes will be signs of continued progress and transformation at NCOPE.

NCOPE had one commissioner complete his service to NCOPE in 2013. Gerry Stark completed 3 years of service to NCOPE. Gerry brought a unique perspective to the board as both a former educator and a current employee of an O&P manufacturer. We are grateful to Gerry for the time and effort that he committed to NCOPE. We will miss the insight he brought to our meetings.

As our strategic plan leads us into 2014, we look forward to tackling several projects that will enhance the experience NCOPE provides to the schools and their students, and the residency programs and their residents. We plan to continue to provide the O&P community with assurance that the people entering our profession, at all levels, are well prepared.

Sincerely,

Jennifer Richards, CPO, C.Ped., FAAOP
Chair
Accreditation at a Glance 2013

During 2013, NCOPE performed accreditation and approval services for the following programs and courses:

**Education Programs**

**Orthotist/Prosthetist Level**

- Alabama State University: Reviewed *initial* application; Conducted site visit for initial
- Baylor College of Medicine: Conducted *candidacy* site visit; Awarded *candidacy* status
- Eastern Michigan University: Conducted *continued* accreditation site visit; Program placed on *probation* status
- Loma Linda University: Conducted *initial* site visit; Awarded *initial* accreditation
- Northwestern University: Reviewed *continued* application; Site Visit to occur in 2014
- St. Petersburg College/Florida State University: Reviewed *continued* application; Conducted site visit for continued; Awarded *continued* accreditation
- University of Pittsburgh: Reviewed *continued* application; Site Visit to occur in 2014

**Pedorthic Level**

- Foot Solutions/Kennesaw State: Reviewed self-study; Awarded accreditation

**Education Courses**

**Orthotic Fitter Course**

- Oklahoma State University: Reviewed and granted approval 2013
Mastectomy Fitter

Anita International Corporation Reviewed and granted approval 2013
Nearly Me Technologies Reviewed and granted approval 2013
Trulife Reviewed and granted approval 2013

Therapeutic Shoe Fitter

Foot Solutions Therapeutic Shoe Fitter Course (on-line course) Reviewed and granted approval 2013

Residency Accreditation Report

During 2013, NCOPE performed the following accreditation services:

Reviewed and accredited: 106 patient care facilities for residency programs

Tracked residents: 329 residents in the 2012-13 cycle

Completed residents: 299 residents completed in 2013

Summary of 2013 Activities of NCOPE

2013 was an eventful and exciting year for NCOPE and some highlights of activities/accomplishments include:

- Conducted two residency directors workshop in cooperation with the Academy and AOPA during their annual meeting.
- Participated in the Academy’s residency network session.
- Completed and went live with the third and final course for residency training – titled “Assessment in the Residency Program”.
- Attended the ISPO World Congress in India
- Submitted renewal application for Category I recognition and hosted a site team from ISPO
- Presented information on residency to the student bodies of Georgia Tech, St. Petersburg, Loma Linda University, University of Texas and University of Washington.
- Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April 2013
- Held a Strategic Planning Meeting
Continued to run the daily accreditation activities of NCOPE which are highlighted in other sections of this report.

Picture Courtesy Century College

Picture Courtesy Baylor College of Medicine
2013 Accredited Educational Programs Listing

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters = 10

California State University  
Eastern Michigan University  
Georgia Institute of Technology  
Loma Linda University  
Northwestern University  
St. Petersburg College/FSU  
University of Hartford  
University of Pittsburgh  
University of Texas  
University of Washington

Post-Baccalaureate Certificate = 3
Century College  
Newington Certificate Program  
Northwestern University

Technician Level Programs (NCOPE Accredited)

Associate Degree/Certificate = 6
Century College  
Baker College of Flint  
Francis Tuttle Technology  
Joliet Junior College  
Oklahoma State University  
Spokane Falls Community College

Pursuing Accreditation

Masters = 2

Alabama State University – Initial application received 2013  
Baylor College of Medicine – Candidacy awarded 2013
Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses = 9

Dr. Wm Scholl College of Podiatric Medicine/Rosalind Franklin University
Eneslow Pedorthic Institute’s Pedorthic Pre-Certification Course
Foot Solutions Pedorthic Pre-Certification Course
Francis Tuttle Technology Center
International School of Pedorthics
Northwestern University
Pro-Learn, LLC
Temple University School of Podiatric Medicine
The Robert M. Palmer, MD, Institute of Biomechanics, Inc.

Fitter Education Course (NCOPE Approved)

Mastectomy Education Courses

Post-Mastectomy Courses = 7
American Breast Care, LP
Amoena
Anita International
Jodee
Nearly Me Technologies, Inc.
OandPEdu
Trulife

Orthotic Fitter Courses

Orthotic Fitter Courses = 10

ATI Kassel Group
DeRoyal
DJO Orthotic Fitter Course
The Medical Careers Institute at Coordinated Health’s Orthotic Fitter Course
OandEdu
Oklahoma State University – Okmulgee
Ossur Americas, Inc.
Surgical Appliance Industries (SAI)
Trulife
Viscent Orthopedic Solutions
Therapeutic Shoe Fitter Courses

Therapeutic Shoe Fitter Courses = 10
ACOR Orthopedics Therapeutic Footwear Fitter Course
Aetrex’s Therapeutic Shoe Fitter Course
CFS Allied Health Education – Certified Fitter of Therapeutic Shoes Course
Dr. Comfort
Foot Solutions Therapeutic Shoe Fitter
National Pedorthic Services, Inc.
NIPCO Therapeutic Foot Care Certificate Program
OandPedu
Preferred Medical Supply Company, Inc. – Orthopedics Therapeutic Footwear
P.W. Minor Therapeutic Shoe Fitting Course

Picture Courtesy Eastern Michigan University
## National Commission on Orthotic and Prosthetic Education

### Statement of Financial Position

**December 31, 2013 and 2012**

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<tr>
<th></th>
<th>2013</th>
<th>2012</th>
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<tr>
<td><strong>ASSETS</strong></td>
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<td><strong>Current Assets</strong></td>
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<td>Cash and Cash Equivalents</td>
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<td>Investments</td>
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<td>Furniture and Equipment</td>
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<td><strong>Total Assets</strong></td>
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<td>$1,053,617</td>
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<td><strong>LIABILITIES AND NET ASSETS</strong></td>
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<td><strong>Current Liabilities</strong></td>
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<td>Accounts Payable and Accrued Expenses</td>
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<td>Accrued Vacation</td>
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<td>Deferred Revenues</td>
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<td>Unrestricted</td>
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<td><strong>Total Net Assets</strong></td>
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<td>$ 714,302</td>
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<td><strong>Total Liabilities and Net Assets</strong></td>
<td>$1,358,826</td>
<td>$1,053,617</td>
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# National Commission on Orthotic and Prosthetic Education
## Statement of Activities
### Years Ended December 31, 2012 and 2011

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<tr>
<th></th>
<th>2013</th>
<th>2012</th>
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<tr>
<td><strong>Revenues and Other Support:</strong></td>
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<td>Contributions</td>
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<td>Program Fees:</td>
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<td>Residency Fees</td>
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<td>Application Fees</td>
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<td>School Accreditation Fees</td>
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<td>Other Program Fees</td>
<td>18,399</td>
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<td>Interest and Dividends</td>
<td>29,453</td>
<td>19,556</td>
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<td>Realized Gain/(Loss) on Investments</td>
<td>36,812</td>
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<td>Unrealized Gain/(Loss) on Investments</td>
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<td>22,641</td>
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<td>Net Assets Released from Restrictions</td>
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<td>Satisfaction of Program Restrictions</td>
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<td>Temporarily Restricted</td>
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<td>Total Revenues and Other Support</td>
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<td><strong>Expenses:</strong></td>
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<td>Residency Accreditation</td>
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<td>CAPE</td>
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<td>Governance - Administration</td>
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<td>Fund Raising</td>
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<td>Changes in Net Assets</td>
<td>$275,536</td>
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<td>Net Assets, Beginning of Year</td>
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<tr>
<td>Net Assets, End of Year</td>
<td>$986,028</td>
<td>$714,302</td>
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2013 Officers and Board of Directors

Officers

Jennifer Richards, CPO, CPed., FAAOP
Chair

Arlene Gillis, M.Ed., CP, LPO, FAAOP
Vice-Chair

Christopher Robinson, MBA,CPO, FAAOP
Secretary

Charles W. Kuffel, CPO, FAAOP
Treasurer

Directors

Frank E. Friddle, Jr., CO, FAAOP
Daniel Q. Minert, MS. CO, ATC
Miguel (Mike) Mojica, CPO
Edward Neumann, Ph.D., PE, CP, FAAOP
Gerald E. Stark, Jr., MSEM, CPO/L, FAAOP
Gloria L. Rogers, PT, MMS, DPT, Public Member
Carol P. Dionne, PT, DPT, PhD, OCS, Cert, MDT, Public Member
Robin C. Seabrook, Executive Director

NCOPE Staff

Robin C. Seabrook, Executive Director
Dominique S. Mungo, Residency Manager
Joan Dallas, Accreditation Assistant

Picture Courtesy Baylor College of Medicine
Active Committee Roster for 2013

Committee on Accreditation of Pedorthic Education (CAPE)
Christopher Costantini, CPed - chair
Ray Burdett, PhD., PT, CO, CPed
John Galbraith, CPed
Darlene Hall, OST, CPed, L.Ped
Harlon Compton, CO, CPed
Bill Meanwell, CPed.
Marj Reif, M.Ed.,PA-C, CMA
Jennifer Richards, CPO, CPed., FAAOP - NCOPE liaison

Executive Committee
Jennifer Richards, CPO, C.Ped., FAAOP – chair
Arlene Gillis, M.Ed., CPO, LPO, FAAOP
Charles Kuffel, CPO, FAAOP
Christopher Robinson, MBA, CPO, FAAOP

Finance Committee
Jennifer Richards, CPO, CPed., FAAOP
Arlene Gillis, M.Ed., CP, LPO
Frank E. Friddle, Jr., CO, FAAOP
Charles Kuffle, CPO, FAAOP

Fitter Education Committee
Steven R. Whiteside, CO, FAAOP – chair
Stephen B. Fletcher, CPO
Bill Beiswenger, CPO, FAAOP
Bryan Malas, CO
Christopher Robins, MBA, CPO, FAAOP
Rhonda F. Turner, CFom (Mastectomy)
Patrice Sobcznski, CFm (Mastectomy)
Nikki M. Giamarino, CFm (Mastectomy)
Chris Costantini, C.Ped (Therapeutic Shoe)
Dennis J. Janisse, C.Ped.

Picture Courtesy Alabama State University
Larry Lange Travel Fellowship Fund

William Barringer, CO
James Campbell, CO, FAAOP
Frank E. Friddle, Jr., CO, FAAOP
Catherine Carter, ABC Executive Director

Nomination Committee

William Barringer, CO – chair
Donald Shurr, CPO
Bryan Malas, CO
Michael Oros, CPO, FAAOP
Jonathan Day, CPO

Residency Directors Committee

Alicia Davis, MPA,CPO,FAAOP – chair
Kevin D. Towers, CPO
Robert D. Lipschutz, CP
Pamela D. Filippis, CO
Mark A. Nielson, CP
Miguel Mojica, CPO
James H. Wynne, CPO, FAAOP
Robert S. Lin, CPO, FAAOP
William Beiswenger, CPO, FAAOP

Regional Residency Liaison

Anthony Ung, CPO (Region 1)
Julie Schaar, CPO (Region 2) · chair of committee
Aaron Jacobsen, CPO (Region 3)
Molly Linquist, CPO (Region 4)
DeAnna Clough, CPO (Region 5) –
Sara Pschigoda, CPO (Region 6)
Denise Larkins, CPO (Region 7)
Keven Dunn, CO (Region 8)

Residency Accreditation Committee

William Beiswenger, CPO, FAAOP
Charles W. Kuffel, CPO, FAAOP
Kevin S. Garrison, CP
Christopher Moore, BS L/CPO
**Residency On-line Training Committee**

Michael Oros, CPO, FAAOP · chair  
Jonathan Day, CPO  
Jennifer Richards, CPO, CPed., FAAOP  
Alicia Davis, MPA, CPO, FAAOP  
Stephen B. Fletcher, CPO  
Chris Robinson, CPO, FAAOP  
Walter P. Afable, CP  
Mark Hopkins, CPO  
Bryan Malas, CO

**Self-Study Review Committee – Orthotist/Prosthetist level**

Susan Kapp, CPO, FAAOP  
Susan Ewers, CPO  
Kate Muller, CPO  
Ann Yamane, CO  
Anthony Ung, CPO  
Arlene Gillis, M.Ed., CP, LPO, FAAOP  
Marj Reif, M.Ed.,PA-C, CMA  
Gene Gary-Williams, Ph.D., PT

**Self-Study Review Committee – Technician level**

Bernard Hewey, CPO  
Catherine Voss, CO  
Joseph Young, CPO  
Daniel Minert, MS, CO, ATC

**Typhon Committee**

DeAnna Clough, CPO – chair  
Jonathan Day, CPO  
Alicia Davis, MPA, CPO, FAAOP  
Gerald E. Stark, Jr., MSEM, CPO, FAAOP  
Mark Clary, CPO, LPO, FAAOP  
Christopher Robinson, CPO, FAAOP
Picture Courtesy Century College

Picture Courtesy University of Pittsburgh
National Commission on Orthotic and Prosthetic Education
Mission Statement

NCOPE develops, applies, and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.

NCOPE
330 John Carlyle St., Ste. 300
Alexandria, VA 22314
703-836-7114
www.ncope.org

NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.