NCOPE Annual Report

2014
Chair's Message

To the O&P Community:

NCOPE had an extremely busy and productive year. Many projects were undertaken with the view of better serving the O&P profession, specifically the educational and residency programs. As I reflect on the accomplishments of 2014, I realize they were achieved by the hard work of the NCOPE board, committee members and volunteers. I would like to thank each and every one of you in helping make 2014 another successful year.

2014 Accomplishments:

- New web site design
- Implementation of web accessed Resident status reports, residents are able to track the status of NCOPE required items that NCOPE has on file for tracking of their residency program
- Finalized NCOPE participation in the Needs Study project for the Hope Grant.
- Hired consultants to work on the following projects:
  1. Needs Study Management
  2. Typhon Data Gathering and Reporting
  3. Creation of Clinical Instructor Program
- Initiated Electronic Accreditation system for schools and residency programs, expected launch in April 2015. Implemented OPRESCAS centralized application service for residents, expected launch in 2015.
- Received Technician Accreditation applications, bringing these programs under the CAAHEP system
- Participated in two ISPO meetings
- Received ISPO Category I recognition from ISPO
- Finalized plans for facilitator for 2015 Education Summit in Tampa, FL
Two NCOPE commissioners completed their service to NCOPE in 2014, Jennifer Richards, CPO, C.Ped., FAAOP and Frank E. Friddle, Jr., CO, FAAOP.

Jennifer completed seven years of service to NCOPE, most recently as NCOPE’s immediate past-chair. Her service and dedication to the profession is much admired and appreciated. The 2013 NCOPE Strategic Plan, which was developed under her chairmanship created the many projects that we put into action in 2014. Jennifer’s spirit and commitment to O&P education, residency training and NCOPE will be missed.

Frank completed six years of service to NCOPE, bringing a unique perspective to the board as a past-president of ABC and central fabrication facility owner. We are grateful for the time and effort that Frank has committed to the success of NCOPE. We will miss his insight and his love for the profession.

In closing, I offer my sincerest appreciation for all the efforts of our volunteers and the NCOPE staff. NCOPE would be unable to accomplish its goals without the dedication and commitment of so many.

Sincerely,

Arlene Gillis, M.Ed., CP, LPO, FAAOP
Chair
Accreditation at a Glance 2014

NCOPE accredited and approved the following programs and courses:

**Education Programs**

**Orthotist/Prosthetist Level**

<table>
<thead>
<tr>
<th>Institution</th>
<th>Action/Status Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alabama State University</td>
<td>Awarded <em>initial</em> CAAHEP accreditation</td>
</tr>
<tr>
<td>Baylor College of Medicine</td>
<td>Reviewed <em>initial</em> application; Conducted <em>initial</em> site visit</td>
</tr>
<tr>
<td>California State University</td>
<td>Reviewed <em>continued</em> application; Conducted <em>continued</em> site visit; Program placed on <em>probation</em> status</td>
</tr>
<tr>
<td>Concordia University</td>
<td>Transferred sponsorship from Century College to Concordia</td>
</tr>
<tr>
<td>Concordia University/Century College</td>
<td>Reviewed <em>continued</em> application; Conducted <em>continued</em> site visit</td>
</tr>
<tr>
<td>Eastern Michigan University</td>
<td>Reviewed <em>probation</em> progress reports; Awarded <em>continued</em> CAAHEP accreditation and <em>Probation</em> status removed</td>
</tr>
<tr>
<td>Hartford University</td>
<td>Reviewed <em>continued</em> application; Conducted <em>continued</em> site visit; Awarded <em>continued</em> CAAHEP accreditation</td>
</tr>
<tr>
<td>Northwestern University</td>
<td>Conducted <em>continued</em> site visit; Awarded <em>continued</em> CAAHEP accreditation</td>
</tr>
<tr>
<td>University of Pittsburgh</td>
<td>Conducted <em>continued</em> site visit; Awarded <em>continued</em> CAAHEP accreditation</td>
</tr>
</tbody>
</table>

**Pedorthic Level**

<table>
<thead>
<tr>
<th>Institution</th>
<th>Action/Status Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPMI/Oklahoma State – Okmulgee</td>
<td>Reviewed self-study. Requested additional material to move forward with application</td>
</tr>
<tr>
<td>St. Petersburg College</td>
<td>Reviewed and granted accreditation</td>
</tr>
</tbody>
</table>
### Technician Level

<table>
<thead>
<tr>
<th>Institution</th>
<th>Action Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Century College</td>
<td>Reviewed <em>initial</em> application for CAAHEP system</td>
</tr>
<tr>
<td></td>
<td>Site visit to occur in 2015</td>
</tr>
<tr>
<td>Francis Tuttle Technology Center</td>
<td>Reviewed <em>initial</em> application for CAAHEP system</td>
</tr>
<tr>
<td></td>
<td>Site visit to occur in 2015</td>
</tr>
<tr>
<td>Joliet Junior College</td>
<td>Reviewed <em>initial</em> application for CAAHEP system</td>
</tr>
<tr>
<td></td>
<td>Site visit to occur in 2015</td>
</tr>
<tr>
<td>Spokane Community College</td>
<td>Reviewed <em>initial</em> application for CAAHEP system</td>
</tr>
<tr>
<td></td>
<td>Site visit to occur in 2015</td>
</tr>
<tr>
<td>St. Petersburg College</td>
<td>Reviewed <em>initial</em> application for CAAHEP system</td>
</tr>
<tr>
<td></td>
<td>Conducted <em>initial</em> site visit</td>
</tr>
</tbody>
</table>

### Education Courses

#### Orthotic Fitter

<table>
<thead>
<tr>
<th>Institution</th>
<th>Action Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breg, Inc. (formerly Viscent)</td>
<td>Reviewed and granted approval</td>
</tr>
<tr>
<td>Francis Tuttle Technology Center</td>
<td>Reviewed and granted approval</td>
</tr>
<tr>
<td>St. Petersburg College</td>
<td>Reviewed and granted approval</td>
</tr>
</tbody>
</table>

#### Mastectomy Fitter

<table>
<thead>
<tr>
<th>Institution</th>
<th>Action Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. Petersburg College</td>
<td>Reviewed and granted approval</td>
</tr>
</tbody>
</table>

#### Therapeutic Shoe Fitter

<table>
<thead>
<tr>
<th>Institution</th>
<th>Action Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Medicals Health Therapeutic Shoe Program</td>
<td>Reviewed and granted approval</td>
</tr>
<tr>
<td>CFS Allied Health Education</td>
<td>Reviewed and granted approval</td>
</tr>
</tbody>
</table>
Residency Accreditation Report

NCOPE performed the following accreditation services:

Reviewed and accredited: 104 patient care facilities for residency programs
Tracked residents: 339 residents in the 2013-14 cycle
Completed residencies: 312 residents

Summary of NCOPE 2014 Activities

Highlights of activities and accomplishments in this eventful and exciting year are:

- Conducted two residency directors workshop in cooperation with the Academy and AOPA during their annual meetings.
- Participated in the Academy’s residency networking session.
- Attended the ISPO USA conference in Hawaii.
- Created access for residents to review and print real time status reports from the website of the information on file for their residency program.
- Developed a centralized application service for students to apply to residency programs –the Orthotic/Prosthetic Residency Centralized Application Service or OPRESCAS.
- Worked with consultants to develop an on-line system for administering the accreditation process for schools and residency programs.
- Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April.
- Held two face to face Board of Directors meetings.
- Hosted a meeting to begin development of O&P Assistant Level Standards.
- Initiated development of a specialized one day course for residency directors and mentors, completion would award the designation of Approved Clinical Mentor.
- Initiated a Needs Study with Dobson Davanzo & Associate to identify the future needs for all levels of care within O&P. Hired a clinical consultant to review three years of Typhon data with results to be reported to the board in 2015.
Picture Courtesy Century College

Picture Eastern Michigan University
2014 Accredited Educational Programs

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters Programs – 13

- Alabama State University
- California State University
- Concordia University/Century College
- Baylor College of Medicine
- Eastern Michigan University
- Georgia Institute of Technology
- Loma Linda University
- Northwestern University
- St. Petersburg College/FSU
- University of Hartford
- University of Pittsburg
- University of Texas
- University of Washington

Post-Baccalaureate Certificate – 1

- Century College

Technician Level Programs (NCOPE Accredited)

Associate Degree/Certificate – 6

- Century College
- Baker College of Flint
- Francis Tuttle Technology
- Joliet Junior College
- Oklahoma State University
- Spokane Falls Community College
Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses – 3

Foot Solutions/Kennesaw State University
Francis Tuttle Technology Center
St. Petersburg College

Pursuing Accreditation in Pedorthics – 1

Robert M. Palmer Institute of Biomechanics/Oklahoma State University - Okmulgee

Fitter Education Course (NCOPE Approved)

Mastectomy Education Courses

Post-Mastectomy Courses – 7

American Breast Care, LP
Amoena
Anita International
Jodee
Nearly Me Technologies, Inc.
OandP.edu
Trulife

Orthotic Fitter Courses

Orthotic Fitter Courses – 10

ATI Kassel Group
DeRoyal
DJO Orthotic Fitter Course
The Medical Careers Institute at Coordinated Health’s Orthotic Fitter Course
Oand.edu
Oklahoma State University – Okmulgee
Ossur Americas, Inc.
Surgical Appliance Industries (SAI)
Trulife
Breg, Inc. (formerly Viscent Orthopedic Solutions)
Therapeutic Shoe Fitter Courses

Therapeutic Shoe Fitter Courses – 10

ACOR Orthopedics Therapeutic Footwear Fitter Course
Aetrex’s Therapeutic Shoe Fitter Course
CFS Allied Health Education – Certified Fitter of Therapeutic Shoes Course
Dr. Comfort
Foot Solutions Therapeutic Shoe Fitter
National Pedorthic Services, Inc.
NIPCO Therapeutic Foot Care Certificate Program
OandP.edu
Preferred Medical Supply Company, Inc. – Orthopedics Therapeutic Footwear
P.W. Minor Therapeutic Shoe Fitting Course

Picture Courtesy Eastern Michigan University
National Commission on Orthotic and Prosthetic Education  
Statement of Financial Position  
December 31, 2014 and 2013

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
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<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$271,990</td>
<td>$487,533</td>
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<td>Investments</td>
<td>1,061,398</td>
<td>821,141</td>
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<td>Accounts Receivable</td>
<td>3,357</td>
<td>3,773</td>
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<tr>
<td>Prepaid Expenses</td>
<td>6,959</td>
<td>8,200</td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>$1,343,704</td>
<td>$1,320,647</td>
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<tr>
<td><strong>Fixed Assets</strong></td>
<td></td>
<td></td>
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<tr>
<td>Fixes Assets - Net</td>
<td>220,431</td>
<td>38,179</td>
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<tr>
<td><strong>Total Assets</strong></td>
<td>$1,564,135</td>
<td>$1,358,826</td>
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<tr>
<td><strong>LIABILITIES AND NET ASSETS</strong></td>
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<td></td>
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<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
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<tr>
<td>Accounts Payable and Accrued Expenses</td>
<td>$16,033</td>
<td>$11,351</td>
</tr>
<tr>
<td>Accrued Vacation</td>
<td>10,267</td>
<td>10,194</td>
</tr>
<tr>
<td>Due to Affiliates</td>
<td>48,112</td>
<td>59,901</td>
</tr>
<tr>
<td>Deferred Revenues</td>
<td>305,950</td>
<td>289,542</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$380,362</td>
<td>$370,988</td>
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<tr>
<td><strong>Net Assets</strong></td>
<td></td>
<td></td>
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<tr>
<td>Unrestricted</td>
<td>$986,028</td>
<td>$986,028</td>
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<tr>
<td>Temporarily Restricted</td>
<td>-</td>
<td>1,810</td>
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<tr>
<td><strong>Total Net Assets</strong></td>
<td>$1,183,773</td>
<td>$987,838</td>
</tr>
<tr>
<td><strong>Total Liabilities and Net Assets</strong></td>
<td>$1,564,135</td>
<td>$1,358,826</td>
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</table>
National Commission on Orthotic and Prosthetic Education  
Statement of Activities  
Years Ended December 31, 2014 and 2013

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues and Other Support:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions</td>
<td></td>
<td></td>
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<tr>
<td>Unrestricted</td>
<td>$20,000</td>
<td>$20,000</td>
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<tr>
<td>Program Fees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residency Fees</td>
<td>563,017</td>
<td>571,021</td>
</tr>
<tr>
<td>Application Fees</td>
<td>64,520</td>
<td>58,500</td>
</tr>
<tr>
<td>School Accreditation Fees</td>
<td>17,000</td>
<td>15,000</td>
</tr>
<tr>
<td>Other Program Fees</td>
<td>29,023</td>
<td>18,399</td>
</tr>
<tr>
<td>Contract Revenue</td>
<td>35,493</td>
<td>-</td>
</tr>
<tr>
<td>Interest and Dividends</td>
<td>51,927</td>
<td>29,453</td>
</tr>
<tr>
<td>Realized Gain/(Loss) on Investments</td>
<td>20,179</td>
<td>36,812</td>
</tr>
<tr>
<td>Unrealized Gain/(Loss) on Investments</td>
<td>(38,451)</td>
<td>39,248</td>
</tr>
<tr>
<td>Net Assets Released from Restrictions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Satisfaction of Program Restrictions</td>
<td>1,810</td>
<td>2,000</td>
</tr>
<tr>
<td>Temporarily Restricted</td>
<td>(1,810)</td>
<td>(2,000)</td>
</tr>
<tr>
<td><strong>Total Revenues and Other Support</strong></td>
<td>$764,518</td>
<td>$790,433</td>
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<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenses:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residency Accreditation</td>
<td>$239,497</td>
<td>$236,628</td>
</tr>
<tr>
<td>Primary Accreditation</td>
<td>258,411</td>
<td>227,850</td>
</tr>
<tr>
<td>CAPE</td>
<td>961</td>
<td>2,415</td>
</tr>
<tr>
<td>Governance - Administration</td>
<td>67,062</td>
<td>47,044</td>
</tr>
<tr>
<td>Fund Raising</td>
<td>842</td>
<td>960</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$566,773</td>
<td>$514,897</td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changes in Net Assets</td>
<td>$197,745</td>
<td>$275,536</td>
</tr>
<tr>
<td>Net Assets, Beginning of Year</td>
<td>$986,028</td>
<td>$710,492</td>
</tr>
<tr>
<td><strong>Net Assets, End of Year</strong></td>
<td>$1,183,773</td>
<td>$986,028</td>
</tr>
</tbody>
</table>
2014 Officers and Board of Directors

Officers

Arlene Gillis, M.Ed., CP, LPO, FAAOP  
Chair

Jennifer Richards, CPO, C.Ped., FAAOP  
Immediate Past-Chair

Charles W. Kuffel, CPO, FAAOP  
Vice-Chair

Daniel Q. Minert, MS. CO, ATC  
Secretary

Christopher Robinson, MBA, CPO, FAAOP  
Treasurer

Directors

Walter P. Afable, CP  
Frank E. Friddle, Jr., CO, FAAOP  
Miguel (Mike) Mojica, CPO  
Edward Neumann, Ph.D., PE, CP, FAAOP  
Gloria L. Rogers, PT, MMS, DPT, Public Member  
Carol P. Dionne, PT, DPT, PhD, OCS, Cert, MDT, Public Member  
Robin C. Seabrook, Executive Director

NCOPE Staff

Robin C. Seabrook, Executive Director  
Dominique S. Mungo, Residency Manager  
Joan Dallas, Residency Program Accreditation Assistant
2014 Committee Roster

**Approved Clinical Instructor Committee**
Christopher Robinson, MBA, CPO, FAAOP
Carol P. Dionne, PT, DPT, PhD, OCS, Cert, MDT, Public Member
Ray Burdett, PhD., PT, CO, C.Ped. – paid clinical consultant

**Committee on Accreditation of Pedorthic Education (CAPE)**
Christopher Costantini, C.Ped. – chair
Jennifer Block, CPO
Ray Burdett, PhD., PT, CO, C.Ped.
Dennis Janisse, C.Ped.
Joseph Young, CPO
Marj Reif, M.Ed., PA-C, CMA

**Executive Committee**
Arlene Gillis, M.Ed., CPO, LPO, FAAOP, chair
Jennifer Richards, CPO, C.Ped., FAAOP
Charles Kuffel, CPO, FAAOP
Daniel Q. Minert, MS, CO, ATC
Christopher Robinson, MBA, CPO, FAAOP

**eAccreditation Committee**
Arlene Gillis, M.Ed., CPO, LPO, FAAOP, chair
Charles Kuffel, CPO, FAAOP
Kate Muller, CPO, FAAOP
Robin Seabrook, Executive Committee
Dominique Mungo, Residency Manager

**Education Summit Committee**
Arlene Gillis, M.Ed., CPO, LPO, FAAOP, chair
Edward Neumann, Ph.D., PE, CP, FAAOP
Miguel (Mike) Mojica, CPO
Jennifer Richards, CPO, C.Ped., FAAOP

**Finance Committee**
Christopher Robinson, MBA, CPO, FAAOP - chair
Jennifer Richards, CPO, C.Ped., FAAOP
Arlene Gillis, M.Ed., CP, LPO
Frank E. Friddle, Jr., CO, FAAOP
Charles Kuffle, CPO, FAAOP
**Fitter Education Committee**
Steven R. Whiteside, CO, FAAOP– chair
Stephen B. Fletcher, CPO
Bill Beiswenger, CPO, FAAOP
Bryan Malas, CO
Christopher Robins, MBA, CPO, FAAOP
Rhonda F. Turner, CFom (Mastectomy)
Patrice Sobcznski, CFm (Mastectomy)
Carol Schwebel, CFm (Mastectomy)
Andrea Barbera, CFm (Mastectomy)
Chris Costantini, C.Ped. (Therapeutic Shoe)
Dennis J. Janisse, C.Ped. (Therapeutic Shoe)

**Larry Lange Travel Fellowship Fund**
William Barringer, CO
James Campbell, CO, FAAOP
Frank E. Friddle, Jr., CO, FAAOP
Catherine Carter, ABC Executive Director

**Needs Assessment Committee**
Kate Allyn, CPO, FAAOP (AAOP representative)
Eric Ramcharran, CPO (ABC rep for RFP)
Stephanie Langdon, CPO, FAAOP (ABC rep for study process)
Jeff Price, COO (BOC representative)
Charles Dankmeyer, Jr., CPO (AOPA representative)
Lee Childers, Ph.D., CP (Educator representative)
James Rogers, CPO, FAAOP (NAAOP representative)
Terry Supan, CPO, FAAOP – NCOPE consultant to project
Robin Seabrook, staff liaison

**Nomination Committee**
William Barringer, CO – chair
Donald Shurr, CPO
Bryan Malas, CO
Michael Oros, CPO, FAAOP
Jonathan Day, CPO
Jennifer Richards, CPO, C.Ped., FAAOP
**Residency Directors Committee**

Alicia Davis, MPA, CPO, FAAOP – chair  
Kevin D. Towers, CPO  
Robert D. Lipschutz, CP  
Pamela D. Filippis, CO  
Mark A. Nielson, CP  
Miguel Mojica, CPO  
James H. Wynne, CPO, FAAOP  
Robert S. Lin, CPO, FAAOP  
William Beiswenger, CPO, FAAOP

**Regional Residency Liaison**

Anthony Ung, CPO (Region 1)  
Julie Schaar, CPO (Region 2) - chair  
Aaron Jacobsen, CPO (Region 3)  
Molly Linquist, CPO (Region 4)  
DeAnna Clough, CPO (Region 5)  
Sara Pschigoda, CPO (Region 6)  
Leigh Davis, CPO (Region 7)  
Carin Erbland, CPO (Region 8)

**Residency Accreditation Committee**

William Beiswenger, CPO, FAAOP  
Charles W. Kuffel, CPO, FAAOP  
Christopher Moore, BS L/CPO  
Tom Karolewski, CP, FAAOP  
Heidi Truman, CPO

**Self-Study Review Committee – Orthotist/Prosthetist level**

Susan Kapp, CPO, FAAOP  
Susan Ewers, CPO  
Kate Muller, CPO  
Ann Yamane, CO  
Joshua Utay, CPO  
Jared Howell, CPO  
Arlene Gillis, M.Ed., CP, LPO, FAAOP  
Marj Reif, M.Ed., PA-C, CMA  
Gene Gary-Williams, Ph.D., PT
Self-Study Review Committee – Technician level

Bernard Hewey, CPO
Catherine Voss, CO
Joseph Young, CPO
Daniel Minert, MS, CO, ATC

Student/Resident Conclave Committee
Tyler Dunham, CPO – chair
Michael McCauley, CPO
Adrianne Parker, CPO
Brentt Ramharter, CPO
Heidi Truman, CPO
Megan Zacher, CPO
Dominique Mungo, staff liaison

Typhon Committee

DeAnna Clough, CPO – chair
Walter P. Afable, CP
Jonathan Day, CPO
Alicia Davis, MPA, CPO, FAAOP
Michelle Odefey, CO
Christopher Robinson, CPO, FAAOP

Picture Courtesy University of Texas Southwestern
National Commission on Orthotic and Prosthetic Education

Mission Statement

NCOPE develops, implements, and assures compliance with standards for orthotic and prosthetic education through accreditation and approval processes that promote exemplary patient care.

NCOPE
330 John Carlyle St., Ste. 300
Alexandria, VA 22314
703-836-7114
www.ncope.org

NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for orthotists/prosthetist and technician educational programs for the profession. NCOPE’s additional responsibilities include the development of standards for, and accreditation of residency education, pedorthic education and fitter level courses for the O&P profession.