



NCOPE Annual Report

2016

Chairman's Message



To the O & P Community:

What an incredibly busy and successful year 2016 was for the National Commission on Orthotic and Prosthetic Education (NCOPE). We are responsible for overseeing and maintaining accreditation for 13 masters' level programs, seven technician programs, and five pedorthic programs. Additionally, NCOPE is responsible for accrediting residency programs throughout the United States, while developing and providing continuing education specific to residency structure. I would like to highlight some of the recent changes to the board, staff and programs at NCOPE.

NCOPE is comprised of a seven-member board of directors, a four-member executive committee, three full time staff and a newly established part-time Clinical Resource Director (CRD). We continue to promote increased educational standards for all facets of the profession to ensure that O&P professionals are fully competent to address clinical needs through a patient-centric approach. In addition to establishing new initiatives, this past year we focused on completing the initiatives established by previous boards.

The board of directors underwent a few changes at the end of 2016. We were sad to say goodbye to three directors who rotated off the board, Dan Minert MS, CO, ATC, Edward Neumann PhD, PE, CP, FAAOP, and Gloria Rogers DPT. We are grateful for their years of contributions to NCOPE and the profession. Incoming board members for 2017 include Michael Madden CPO, LPO, FAAOP, Wendy Beattie CPO, FAAOP, Mark Clary CPO, FAAOP, and Marilys Randolph PT, PhD.

Because of the increased depth and breadth of activities over the past several years, there was a need to add a part-time Clinical Resource Director. This staff position is responsible for assisting in clinically-based initiatives and research. Ms. Arlene Gillis CP, LPO, FAAOP was hired in 2016 and we appreciated her dedication and support in assisting us with our goals. Arlene has since accepted a full-time role with the International Institute of Orthotics & Prosthetics and is no longer able to serve as our CRD.

We are pleased to announce that Christopher Robinson, MS, MBA, CPO, ATC, FAAOP (D) has been hired as interim CRD and we look forward to his contributions to our mission through his significant clinical knowledge and diverse background in education, data analysis, and computer-programming.

We have been working with Chris Robinson, Ashley Mullen, CPO and Jonathan Day, CPO to deliver the Approved Clinical Mentor (ACM) program. This course enables participants to attain the best outcome for student learning by concurrently advancing concepts of clinical teaching and clinical practice. This program serves to support NCOPE's mission of increasing the educational standards in the profession.

The Orthotic and Prosthetic Centralized Application Service (OPCAS) system has been in place for a number of years allowing prospective students to submit an online application to 11 of the 13 current master programs. In 2015, we initiated the Orthotics and Prosthetics Residency Centralized Application Service (OPRESCAS) system which allows prospective residents to apply to residency programs through a single portal. This CAS system increases efficiency for both residents and residency programs while allowing us to obtain data on who is hiring and where. Along with this type of data collection, we have been working with Paul Prusakowski, CPO, FAAOP to establish a resident-patient tracking system that collects data in real-time. This system is currently going through beta testing, and will allow us to ensure residents are completing required patient exposure experiences and competencies.

We have also established an on-line repository for files and documents for direct board member access. The Board Management System allows board members to communicate on various activities while maintaining a repository of documents for easy access. Additionally, we have implemented an Accreditation Management System allowing prospective residency sites to submit residency applications electronically and educational programs to submit their application/self-study. This has increased efficiency for prospective sites as well as site reviewers.

Appendix B of the O&P Master's Standards was due to be reviewed and updated in 2016/2017 and this project has been initiated. The parties of interest have been engaged to ensure that the educational standards are reflective of current practice. Existing O&P technician standards as well as

O&P assistant standards are also being reviewed to ensure comprehensive educational goals.

We have worked diligently to ensure that educational standards and residency programs are reflective of current clinical care. We will continue to be involved at local and national meetings and conferences to continue to keep a pulse on the O&P community at large and to ensure it remains a vital link to the O&P profession.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Kuffel', with a long horizontal flourish extending to the right.

Charles W. Kuffel, MSM, CPO, FAAOP
Chairman

Accreditation at a Glance 2016

During 2016, NCOPE performed accreditation and approval services for the following programs, courses and CAAHEP activities:

Education Programs

Orthotist/Prosthetist Level

Master Level Standards

Conducted second face to face meeting February 2016 with educators on changes to Appendix B (curriculum section of standards)

Assistant Level

Recognition of Profession
Under CAAHEP

Application submitted to CAAHEP and approved in November 2016

Pedorthic Level

Recognition of Profession
Under CAAHEP

Application submitted to CAAHEP and approved in November 2016

Technician Level

Century College

Awarded *initial* CAAHEP accreditation



Picture Courtesy University of Washington

Residency Accreditation Report

During 2016, NCOPE performed the following accreditation services:

Reviewed and accredited:	99 patient care facilities for residency programs
Tracked residents:	390 residents in the 2015-16 cycle
Completed residents:	377 residents completed in 2016



Picture Courtesy Alabama State University



Picture Courtesy California State University – Dominguez Hills

Summary of 2016 Activities of NCOPE

We had an eventful and exciting year with many accomplishments and activities, including:

- ❖ Hosted a standards meeting for the master's level with educators from the CAAHEP accredited programs.
- ❖ Delivered the Approved Clinical Mentor course (ACM) designed for residency directors and mentors to 'train the trainer', at the Academy and AOPA annual meetings.
- ❖ Participated in the Academy's residency network session.
- ❖ Participated in the US-ISPO Meeting in Kauai, Hawaii with a presentation by the board chairman and executive director.
- ❖ Implemented a board portal for the board of directors and committee activities.
- ❖ Worked with consultants on the development, testing and implementation of an on-line accreditation management system for administering the accreditation process for schools and residency.
- ❖ Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April and workshop in July.
- ❖ Held two face to face Board of Directors meeting.
- ❖ Coordinated and planned sponsorship and logistics for student representatives from each of the master's level programs to attend the AOPA Policy Forum meeting.
- ❖ Applied to CAAHEP to bring the assistant and pedorthic level under the CAAHEP umbrella in order to begin standards development.
- ❖ Continue to run the daily accreditation activities of.



Picture Courtesy Joliet Junior College

2016 Accredited Educational Programs Listing

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters = 13

Alabama State University
California State University
Concordia University/Century College
Baylor College of Medicine
Eastern Michigan University
Georgia Institute of Technology
Loma Linda University
Northwestern University
Florida International University
University of Hartford
University of Pittsburgh
University of Texas - Southwestern
University of Washington



*Picture Courtesy
Spokane Falls Community College*

Technician Level Programs (CAAHEP or NCOPE Accredited)

Associate Degree/Certificate = 7

Century College
Baker College of Flint
Francis Tuttle Technology Center
Joliet Junior College
Oklahoma State University Institute of Technology
Spokane Falls Community College
St. Petersburg College

Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses = 5

Baker College of Flint
Foot Solutions/Kennesaw State University
Francis Tuttle Technology Center
Robert M. Palmer Institute of Biomechanics/Oklahoma State University Institute of
Technology
St. Petersburg College



*Picture Courtesy Arise Orthotics and Prosthetics
Residency Program*



Picture Courtesy Joliet Junior College

**National Commission on Orthotic and Prosthetic Education
Statement of Financial Position
December 31, 2016 and 2015**

	<u>2016</u>	<u>2015</u>
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 366,628	\$ 420,337
Investments	1,028,920	881,513
Accounts Receivable	1,000	600
Prepaid Expenses	<u>18,730</u>	<u>27,436</u>
Total Current Assets	\$1,415,278	\$ 1,329,886
Fixed Assets:		
Fixed Assets - Net	<u>297,492</u>	<u>275,125</u>
Total Assets	<u>\$1,712,770</u>	<u>\$ 1,605,011</u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable and Accrued Expenses	\$ 3,589	\$ 6,680
Accrued Vacation	15,524	12,418
Due to Affiliates	48,380	63,879
Deferred Revenues	<u>356,458</u>	<u>355,458</u>
Total Liabilities	<u>\$ 423,951</u>	<u>\$ 438,435</u>
Net Assets:		
Unrestricted	<u>\$ 1,288,819</u>	<u>\$ 1,166,576</u>
Total Net Assets	<u>\$ 1,288,819</u>	<u>\$ 1,166,576</u>
Total Liabilities and Net Assets	<u>\$1,712,770</u>	<u>\$ 1,605,011</u>

National Commission on Orthotic and Prosthetic Education
Statement of Activities
Years Ended December 31, 2016 and 2015

	2016	2015
Revenues and Other Support:		
Contributions	\$ 16	\$ 10
Program Fees:		
Residency Fees	643,212	612,792
Application Fees	63,520	67,020
School Accreditation Fees	22,500	20,000
Other Program Fees	18,209	20,333
Contract Revenue	-	6,667
Interest and Dividends	28,151	36,713
Realized Gain/(Loss) on Investments	(36,809)	23,312
Unrealized Gain/(Loss) on Investments	63,591	(79,304)
Net Assets Released from Restrictions		
Satisfaction of Program Restrictions		
Temporarily Restricted	-	-
 Total Revenues and Other Support	 <u>\$ 802,390</u>	 <u>\$ 707,543</u>
 Expenses:		
Residency Accreditation	\$303,135	\$ 343,350
Primary Accreditation	305,722	315,739
CAPE	876	1,903
Governance - Administration	69,528	62,911
Fund Raising	886	837
 Total Expenses	 <u>\$680,147</u>	 <u>\$ 724,740</u>
Changes in Net Assets	\$122,243	\$ (17,197)
Net Assets, Beginning of Year	<u>\$1,166,576</u>	<u>\$1,183,773</u>
 Net Assets, End of Year	 <u>\$1,288,819</u>	 <u>\$1,166,576</u>

2016 Officers and Board of Directors

Officers

Charles W. Kuffel, MSM, CPO, FAAOP
Chair

Walter P. Afable, CP
Vice-Chair

Thomas Karolewski, CP, FAAOP
Treasurer

Tyler Dunham, CPO
Secretary

Directors

Megan Zachar Christ, CPO

Susan Ewers Spaulding, M.S., CPO

Daniel Q. Minert, MS, CO, ATC

Edward Neumann, Ph.D., PE, CP, FAAOP

Gloria L. Rogers, PT, MMS, DPT, *Public Member*

Carol P. Dionne, PT, DPT, PhD, OCS, Cert, MDT, *Public Member*

Robin C. Seabrook, *Executive Director*

NCOPE Staff

Robin C. Seabrook, Executive Director

Dominique S. Mungo, Director of Residency Program Services

Joan Dallas, Residency Program Coordinator & Accreditation Assistant

Arlene Gillis, M.Ed., CP, LPO, FAAOP, Part-time Clinical Resource Director



Picture Courtesy Alabama State University

Active Committee Roster for 2016

Committee on Accreditation of Pedorthic Education (CAPE)

Christopher Costantini, CPed – *Chair*

Jennifer Block, CPO

Ray Burdett, PhD., PT, CO, CPed

Dennis Janisse, C.Ped.

Joseph Young, CPO

Marj Reif, M.Ed.,PA-C, CMA

Executive Committee

Charles Kuffel, CPO, FAAOP - *Chair*

Walter P. Afable, CP

Thomas Karolewski, CP, FAAOP

Tyler Dunham, CPO

eAccreditation Committee

Arlene Gillis, M.Ed., CPO, LPO, FAAOP, *Chair*

Kate Muller, CPO, FAAOP

Anne Yamane, CO

Joshua Utay, CPO

Robin Seabrook, Executive Committee

Dominique Mungo, Residency Manager

Finance Committee

Thomas Karolewski, CP, FAAOP – *Chair*

Walter P. Afable, CP

Daniel Q. Minert, MS. CO, ATC

Charles Kuffle, CPO, FAAOP

Larry Lange Travel Fellowship Fund

William Barringer, CO

James Campbell, CO, FAAOP

Frank E. Friddle, Jr., CO, FAAOP

Catherine Carter, ABC Executive Director

Nominations Committee

William Barringer, CO – *Chair*

Donald Shurr, CPO

Bryan Malas, CO

Jonathan Day, CPO

Jennifer Richards, CPO, CPed., FAAOP



Picture Courtesy
Spokane Falls Community College



Picture Courtesy
Oklahoma State University Institute of Technology

Residency Directors Committee

Alicia Davis, MPA, CPO, FAAOP – *Chair*
Kevin D. Towers, CPO
Robert D. Lipschutz, CP
Pamela D. Filippis, CO
Mark A. Nielson, CP
Miguel Mojica, CPO
James H. Wynne, CPO, FAAOP
Robert S. Lin, CPO, FAAOP
William Beiswenger, CPO, FAAOP

Regional Residency Liaison

Brian Tolsma, CPO (Region 1)
Jonas Ljung, CPO (Region 2)
Erin O’Brian, CPO (Region 3)
Molly Linqvist, CPO (Region 4)
Keven Dunn, CPO (Region 5) –
Molly Hill, CPO (Region 6)
Denise Larkins, CPO (Region 7) - *Chair*
Sheryl Nathanson, CPO (Region 8)

Residency Accreditation Committee

William Beiswenger, CPO, FAAOP
Charles W. Kuffel, CPO, FAAOP
Stephanie D. Langdon, CPO, FAAOP
Thomas Karolewski, CP, FAAOP
Heidi Truman, CPO

Self-Study Review Committee – Orthotist/Prosthetist level

Susan Kapp, CPO, FAAOP
Susan Ewers, CPO
Kate Muller, CPO
Ann Yamane, CO
Joshua Utay, CPO
Jared Howell, CPO
Marj Reif, M.Ed., PA-C, CMA



Picture Courtesy California State University - Dominguez Hills



Picture Courtesy University of Washington

Self-Study Review Committee – Technician level

Bernard Hewey, CPO
Catherine Voss, CO
Joseph Young, CPO
Daniel Minert, MS, CO, ATC



*Picture Courtesy California State University –
Dominquez Hills*



Picture Courtesy University of Texas Southwestern



*Picture Courtesy Oklahoma State University
Institute of Technology*



Picture Courtesy Northwestern University

**National Commission on Orthotic and Prosthetic Education
Mission Statement**

NCOPE develops, applies, and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.



NCOPE
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NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.