



NCOPE Annual Report

2017

Chairman's Message



To the O & P Community:

As I finish up my tenure with the National Commission on Orthotic and Prosthetic Education (NCOPE), I look back at 2017 as an incredibly busy and successful year. As an educational board we have been, and continue to be, responsible for overseeing and maintaining accreditation for 13 masters' level programs, seven technician programs, and five pedorthic programs. Additionally, NCOPE is responsible for accrediting residency programs throughout the United States, while developing and providing continuing education specific to the residency structure. As in my last chairman's message, I would like to highlight recent changes to the board, staff, and programs at NCOPE.

NCOPE is a diverse group made up of a four-member Executive Committee, a six-member Board of Directors, and four full-time NCOPE staff. These dedicated volunteers and full-time staff members devote many hours in the pursuit of educational excellence and professional competency. I have valued their input and professionalism and have learned from their unending energy in the emphasis on clinical education and professional competency.

At the end of 2016 we were sad to say goodbye to three directors who contributed to NCOPE's mission. Those rotating off the board were Daniel Q. Minert, MS, CO, ATC, Edward Neumann, Ph.D., PE, CP, FAAOP, and Gloria L. Rogers, PT, MMS, DPT while also welcoming the new members with open arms. The new board members included Michael Madden, CPO, LPO, FAAOP, Mark Clary CPO, FAAOP, Marilys Randolph, PT, PhD, and Wendy Beattie, CPO, FAAOP.

NCOPE also welcomed a new part-time Clinical Resource Director (CRD) in April and we said goodbye to our part-time CRD, Arlene Gillis, M.Ed., CP, LPO, FAAOP. The addition of this fourth position has allowed the organization to offer increased direct clinical support in a timely manner. The goal was to have this position go full-time in 2018 and Chris Robinson, MS, MBA, CPO, ATC, FAAOP (D) transitioned to full-time.

Chris is already proving to be an effective addition to the organization and I feel confident he will contribute to the NCOPE mission through his significant clinical knowledge and diverse background in education, data analysis, and computer programming.

The NCOPE board has been working on finalizing new standards for the Assistant and Pedorthic programs. The standards have been drafted and provided for public comment and will move to CAAHEP board for final approval in 2018. These new standards will allow schools and universities to offer these levels of certification at the Associates education level to further expand the professional involvement in these areas of clinical interaction.

The Orthotic and Prosthetic Centralized Application Service (OPCAS) system has been in place for several years allowing prospective students to submit an online application to 11 of the 13 current master programs. Based on the success of the OPCAS system, NCOPE has been in the process of onboarding the Orthotic and Prosthetic Residency Centralized Application Service (OPRESCAS). OPRESCAS will allow prospective residents the ability to apply to multiple residency programs through a single online portal. The OPRESCAS system will also provide an efficient repository for clinical directors to assess applicants in a similar manner.

NCOPE has been collaborating with Bamboo Strategic Media to develop a replacement portal for the Typhon Group system for tracking residents through their residency training. The Typhon Group system has served NCOPE for several years; however, the system no longer meets our needs. The new NCOPE Tracker, that tracks residents patient encounters, allows for real time data collection that remains accurate throughout the resident's clinical residency rotation. The ability to accurately gather data from the formalized residency experience will allow NCOPE to further define quality residency sites to achieve best practices within the profession.

This summary of the major initiatives that NCOPE addressed in 2017 does not include the numerous in-person meetings, site visits, and conference calls convened to address the ever-changing orthotics and prosthetic environment.

I am proud to have been associated with NCOPE for the past eight years and applaud the achievements made during that time. My predecessors established a stable foundation for educational and clinical excellence, while my successors will continue to further NCOPE's mission. Through increased educational advancements and clinical competencies, the orthotic and prosthetic profession will continue to forge ahead in the pursuit of patient safety and increased patient outcomes.

Sincerely,



Charles W. Kuffel, MSM, CPO, FAAOP
Chairman



Representing NCOPE and US O&P education at the ISPO World Congress May 2017 in Cape Town, South Africa pictured with international O&P students attending the conference

Accreditation at a Glance 2017

During 2017, NCOPE performed accreditation and approval services for the following programs, courses and CAAHEP activities:

Education Programs

Orthotist/Prosthetist Level

Master Level Standards

Changes to Appendix B (curriculum section of standards) approved by NCOPE Board in February and CAAHEP in July

Extension of Initial Accreditation

- Alabama State University
- Baylor College of Medicine

Programs with initial accreditation under the CAAHEP system were extended by two years

Alabama State University

Focused site visit in February

Eastern Michigan University

Submission of self-study for continued accreditation

Loma Linda University

Site Visit in May
Awarded *continued* accreditation CAAHEP

University of Texas

Submission of self-study for continued accreditation

University of Washington

Submission of self-study for continued accreditation

Assistant Level

Draft Standards

Two rounds of public comment surveys
Informal review by CAAHEP standards committee with comments

Pedorthic Level

Draft Standards

Board review and public comment survey in January 2018

Technician Level

Technician Level Standards

Changes to Appendix B (curriculum section of standards) reviewed by NCOPE Board in February and CAAHEP standards committee for feedback and comments

Extension of Initial Accreditation

- Century College
- Francis Tuttle Technology Center
- Joliet Junior College
- Spokane Falls Community College
- St. Petersburg College

Programs with initial accreditation under the CAAHEP system were extended by two years

Baker College of Flint

Notification from program that it is closing the technician level program

Oklahoma State University –
Institute of Technology
Orthotic & Prosthetic Technologies

Submission of self-study for continued accreditation



Picture Courtesy Eastern Michigan University

Residency Accreditation Report

During 2017, NCOPE performed the following accreditation services:

Residency Sites Information:

Reviewed and accredited: 117 patient care facilities for residency programs

Resident Information:

Registered residents to program: 399 in 2017

Tracked residents: 652 residents in the 2016-17 cycle
(June 1, 2016 – December 31, 2017)

Completed residents: 376 residents completed in 2017



Picture Courtesy University of Pittsburgh



Picture Courtesy University of Pittsburgh

Summary of 2017 Activities of NCOPE

We had an eventful and exciting year with many accomplishments and activities, including:

- ❖ Delivered the Approved Clinical Mentor course (ACM) designed for residency directors and mentors to ‘train the trainer’, at the Academy annual meeting.
- ❖ Participated in the Academy’s residency network session.
- ❖ Participated in the International Society of Orthotics and Prosthetics (ISPO) Meeting in Cape Town, South Africa with a presentation by the board chairman and executive director and exhibiting with the US O&P organizations.
- ❖ Coordinated accreditation activities for submission of self-studies and two site visits.
- ❖ Participated in an international accreditation site visit on behalf of ISPO
- ❖ Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April and workshop in July.
- ❖ Held two face to face Board of Directors meeting and several committee conference calls.
- ❖ Coordinated and planned sponsorship and logistics for student representatives from each of the master’s level programs to attend the AOPA Policy Forum meeting.
- ❖ Piloting the NCOPE Tracker for implementation in 2018, which will replace Typhon for resident patient encounters
- ❖ Conducted several surveys at the technician and assistant level for public comment on draft standards



Picture Courtesy Spokane Falls Community College

2017 Accredited Educational Programs Listing

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters = 13

Alabama State University
California State University
Concordia University/Century College
Baylor College of Medicine
Eastern Michigan University
Georgia Institute of Technology
Loma Linda University
Northwestern University
Florida International University
University of Hartford
University of Pittsburgh
University of Texas - Southwestern
University of Washington



*Picture Courtesy
Eastern Michigan University*

Technician Level Programs (CAAHEP or NCOPE Accredited)

Associate Degree/Certificate = 7

Century College
Baker College of Flint
Francis Tuttle Technology Center
Joliet Junior College
Oklahoma State University Institute of Technology
Spokane Falls Community College
St. Petersburg College

Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses = 5

Baker College of Flint Pedorthic Program
The Academy of Pedorthic Science/Kennesaw State University
Francis Tuttle Technology Center
Robert M. Palmer Institute of Biomechanics/Oklahoma State University Institute of
Technology
St. Petersburg College



Picture Courtesy Spokane Falls Community College



Picture Courtesy University of Pittsburgh

National Commission on Orthotic and Prosthetic Education
Statement of Financial Position
December 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 351,320	\$ 366,628
Investments	1,367,392	1,028,920
Accounts Receivable	1,795	1,000
Prepaid Expenses	<u>11,432</u>	<u>18,730</u>
Total Current Assets	\$1,731,939	\$ 1,415,278
Fixed Assets:		
Fixes Assets - Net	<u>192,063</u>	<u>297,492</u>
Total Assets	<u>\$1,924,002</u>	<u>\$ 1,712,770</u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	\$ 10,619	\$ 3,589
Accrued Leave & Salary	18,887	15,524
Due to Affiliate	52,743	48,380
Deferred Revenues	<u>399,650</u>	<u>356,458</u>
Total Liabilities	<u>\$ 481,899</u>	<u>\$ 423,951</u>
Net Assets:		
Unrestricted	<u>\$ 1,442,103</u>	<u>\$ 1,288,819</u>
Total Net Assets	<u>\$ 1,442,103</u>	<u>\$ 1,288,819</u>
Total Liabilities and Net Assets	<u>\$1,924,002</u>	<u>\$ 1,712,770</u>

National Commission on Orthotic and Prosthetic Education
Statement of Activities
Years Ended December 31, 2016 and 2015

	2017	2016
Revenues and Other Support:		
Contributions	\$ 7,505	\$ 16
Program Fees:		
Residency Fees	697,308	643,212
Application Fees	81,200	63,520
School Accreditation Fees	22,500	22,500
Other Program Fees	16,773	18,209
Interest and Dividends	5,218	(36,809)
Realized Gain/(Loss) on Investments	(36,809)	23,312
Unrealized Gain/(Loss) on Investments	112,463	63,591
Net Assets Released from Restrictions		
Satisfaction of Program Restrictions	7,500	
Temporarily Restricted	(7,500)	-
 Total Revenues and Other Support	 <u>\$ 971,124</u>	 <u>\$ 793,045</u>
 Expenses:		
Residency Accreditation	\$299,908	\$ 303,135
Primary Accreditation	436,366	306,598
Governance - Administration	81,140	60,183
Fund Raising	426	886
 Total Expenses	 <u>\$817,840</u>	 <u>\$ 670,802</u>
Changes in Net Assets	\$153,284	\$ 122,243
Net Assets, Beginning of Year	<u>\$1,288,819</u>	<u>\$1,166,576</u>
 Net Assets, End of Year	 <u>\$1,442,103</u>	 <u>\$1,288,819</u>

2017 Officers and Board of Directors

Officers

Charles W. Kuffel, MSM, CPO, FAAOP
Chair

Walter P. Afable, CP
Vice-Chair

Thomas Karolewski, CP, FAAOP
Treasurer

Tyler Dunham, CPO
Secretary

Directors

Wendy Beattie, CPO, FAAOP

Megan Zachar Christ, CPO

Mark D Clary, CPO, FAAOP

Michael P. Madden, CPO, LPO, FAAOP

Susan Ewers Spaulding, M.S., CPO

Carol P. Dionne, PT, DPT, PhD, OCS, Cert, MDT, *Public Member*

Marilyn G. Randolph, PhD, PT, *Public Member*

Robin C. Seabrook, *Executive Director*

NCOPE Staff

Robin C. Seabrook, Executive Director

Dominique S. Mungo, Director of Residency Program Services

Joan Dallas, Residency Program Coordinator & Accreditation Assistant

Arlene Gillis, M.Ed., CP, LPO, FAAOP, Part-time Clinical Resource Director
(January – April)

Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D), Part-time Clinical
Resource Director (April – December)

Active Committee Roster for 2017

Committee on Accreditation of Pedorthic Education (CAPE)

Christopher Costantini, CPed – *Chair*
Jennifer Block, CPO
Ray Burdett, PhD., PT, CO, CPed
Dennis Janisse, C.Ped.
Joseph Young, CPO
Marj Reif, M.Ed.,PA-C, CMA

Executive Committee

Charles Kuffel, CPO, FAAOP - *Chair*
Walter P. Afable, CP
Thomas Karolewski, CP, FAAOP
Tyler Dunham, CPO

Accreditation Committee

Arlene Gillis, M.Ed., CPO, LPO, FAAOP, *Chair*
Kate Muller, CPO, FAAOP
Anne Yamane, CO
Joshua Utay, CPO
Robin Seabrook, Executive Committee
Dominique Mungo, Director Residency Services

Finance Committee

Thomas Karolewski, CP, FAAOP – *Chair*
Walter P. Afable, CP
Meghan Christ, CPO
Sue Spaulding, CPO
Charles Kuffel, CPO, FAAOP

Larry Lange Travel Fellowship Fund

William Barringer, CO
James Campbell, CO, FAAOP
Frank E. Friddle, Jr., CO, FAAOP
Catherine Carter, ABC Executive Director

Nominations Committee

William Barringer, CO – *Chair*
Donald Shurr, CPO
Bryan Malas, CO

Jonathan Day, CPO
Jennifer Richards, CPO, CPed.,
FAAOP



*Picture Courtesy
International Institute of Orthotics/Prosthetics
in collaboration with FIU*



*Picture Courtesy
International Institute of Orthotics/Prosthetics in
collaboration with FIU*

Regional Residency Liaison

Brian Tolsma, CPO (Region 1)
Jonas Ljung, CPO (Region 2)
Erin O'Brian, CPO (Region 3)
Molly Linquist, CPO (Region 4)
Keven Dunn, CPO (Region 5)
Molly Hill, CPO (Region 6)
Denise Larkins, CPO (Region 7) - *Chair*
Sheryl Nathanson, CPO (Region 8)

Residency Application Review Committee

Charles W. Kuffel, CPO, FAAOP
Stephanie D. Langdon, CPO, FAAOP
Thomas Karolewski, CP, FAAOP
Sheryl Nathanson, CPO

Resident/Student Fair Committee

Tyler Dunham, CPO
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D)
Dominique Mungo, Director Residency Services

Self-Study Review Committee – Orthotist/Prosthetist level

Susan Spaulding, CPO
Kate Muller, CPO
Joshua Utay, CPO

Self-Study Review Committee – Technician level

Michael Brncick, CPO
Joshua Utay, CPO



Picture Courtesy Spokane Falls Community College



Picture Courtesy Eastern Michigan University

**National Commission on Orthotic and Prosthetic Education
Mission Statement**

NCOPE develops, applies, and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.



NCOPE
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NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.