NCOPE Annual Report

2018

Chairman's Message

To the Orthotics & Prosthetics Community,

On behalf of the National Commission on Orthotic and Prosthetic Education (NCOPE), I am pleased to share with you our 2018 Annual Report. As Chair of the Executive Board, I want to first express my gratitude for the opportunity to work alongside NCOPE's talented staff and our committed Board of Directors. Having the chance to serve our profession in this capacity is truly one of the highlights of my professional career.

As I reflect upon 2018, I am most proud of the work we have done and the choices we have made in recent years to secure NCOPE's future by building and maintaining solid, financial footing. For the first time since its inception, NCOPE has crossed the two-million dollar mark in total assets. Throughout my time serving on the executive committee, and during this past year as Chair, I have stressed to my colleagues the importance of financial stewardship. We make decisions that are both in alignment with our mission and fiscally sound in principle. This approach affords us the resources to invest in programmatic improvements where the profession needs them most.

One signature example of these improvements was this past year's transition from Typhon to NCOPE Tracker. Launched both on time and on budget, Tracker is a more intuitive, robust, and integrated solution for residents to record clinical exposures and experiences throughout their residency. It offers residents a way to ensure that the residency program best prepares them for pursuing certification and employment readiness. Further, Tracker offers clinical mentors and program directors more useful reports, including ways to leverage "big data" to improve practice management. We have only begun to scratch the surface of the system's potential and we're very excited to see how users optimize its capabilities!

The shift towards *better* digital tools has spread to nearly all aspects of how NCOPE functions. For example, we continue to add more residency sites to OPRESCAS, our online centralized application service for residencies. We've shifted further from paper operations towards full implementation of Office 365, making our staff more nimble and less dependent upon time

spent in the office. The Microsoft cloud-based suite is also the new home of our Board Management Portal, leaving behind our more expensive, single-use platform. The many changes are on the surface quite subtle, but have had a dramatic impact on accountability and productivity.

Our professional community should expect more of the same from NCOPE in 2019. This summer, the NCOPE staff and Board of Directors will retreat in Sedona, Arizona for another strategic planning session to chart our course for the next five years. Certainly, that plan will include among its tenets, the need for continued financial stewardship, further digital innovation, and increases in our investments into the systems which promote data integrity and transparency for students, residents, schools, residency sites, and other stakeholders.

Sincerely,

Walter P Afable, CP, MBA
Chairman

Accreditation at a Glance 2018

During 2018, NCOPE performed accreditation and approval services for the following programs and CAAHEP activities:

Education Programs

Orthotist/Prosthetist Level

Alabama State University	Site Visit in November.
Eastern Michigan University	Site Visit in February. Awarded *continued* accreditaiton CAAHEP.
Flordia International University/ International Institute of Orthotics and Prosthetics	Self-study submission December for *continued* accreditaiton CAAHEP.
Georgia Institute of Technology	Placed on *inactive status* CAAHEP. Not currently enrolling cohorts.
University of Texas	Site Visit April. Awarded *continued* accreditaiton CAAHEP.
University of Washington	Site Visit May. Awarded *continued* accreditation CAAHEP.

Assistant Level

Draft Standards	Reviwed draft by CAAHEP sponsors and NCOPE Board review. CAAHEP standards committee review and comments.

Pedorthic Level

Draft Standards	Board review and public comment survey in January. New draft created based on comments.

Technician Level

Oklahoma State University – Institute of Technology Orthotic & Prosthetic Technologies	Site Visit February. Awarded *initial* accreditaiton CAAHEP.

Picture Courtesy University of Washington

Picture Courtesy Eastern Michigan University

Residency Accreditation Report

During 2018, NCOPE performed the following accreditation services:

Residency Sites Information:

Reviewed and accredited:	124 patient care facilities for residency programs

Resident Information:

Tracked residents:	240 residents in the 2017-18 cycle (June 1, 2017 – December 31, 2018) 466 residents registered in 2018 (January – December 2018)
Completed residents:	382 residents completed in 2018

Picture Courtesy University of Washington

Picture Courtesy Northwestern University

Summary of 2018 Activities of NCOPE

Highlights of several accomplishments and activities this past year include:

- Delivered the Approved Clinical Mentor course (ACM) designed for residency directors and mentors to 'train the trainer', at the Academy and AOPA annual meetings.
- Implemented the *NCOPE Tracker* for tracking residents patient encounters.
- Participated in the Academy's residency network session.
- Participated in the ISPO Global Educators Meeting (GEM), held in Germany with participation by executive director on a panel discussion.
- Coordinated accreditation activities for submission of self-studies and three site visits.
- Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April and workshop in July.
- Held two face to face Board of Directors meeting and monthly executive committee conference calls.
- Coordinated and planned sponsorship and logistics for student representatives from each of the master's level programs to attend the AOPA Policy Forum meeting.
- Hosted a virtual recruitment fair for perspective residents and students seeking positions at the orthotist/prosthetist and technician levels.
- Conducted survey for the Pedorthic level for public comment on draft standards.

Picture Courtesy University of Washington

2018 Accredited
Educational Programs Listing

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters = 13

Alabama State University
California State University
Concordia University/Century College
Baylor College of Medicine
Eastern Michigan University
Georgia Institute of Technology
Loma Linda University
Northwestern University
Florida International University
University of Hartford
University of Pittsburgh
University of Texas - Southwestern
University of Washington

Picture Courtesy
Eastern Michigan University

Technician Level Programs (CAAHEP Accredited)

Associate Degree/Certificate = 6

Century College
Francis Tuttle Technology Center
Joliet Junior College
Oklahoma State University Institute of Technology
Spokane Falls Community College
St. Petersburg College

Picture Courtesy
Eastern Michigan University

Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses = 5

Baker College of Flint
Academy of Pedorthic Science/Kennesaw State University
Francis Tuttle Technology Center
Robert M. Palmer Institute of Biomechanics/Oklahoma State University Institute of Technology
St. Petersburg College

Picture Courtesy Caifornia State University – Dominquez Hills

Picture Courtesy California State University – Dominguez Hills

National Commission on Orthotic and Prosthetic Education
Statement of Financial Position
December 31, 2018 and 2017

	2018	2017
ASSESTS		
Current Assets:		
Cash and Cash Equivalents	$ 405,362	$ 351,320
Certificate of Deposit	129,935	-
Investments	1,379,777	1,367,392
Accounts Receivable	6,530	1,795
Prepaid Expenses	7,882	11,432
Total Current Assets	$1,929,486	$1,731,939
Fixed Assets:		
Fixes Assets - Net	104,091	192,063
Total Assets	$2,033,577	$1,924,002
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	$ 10,100	$ 10,619
Accrued Leave & Salary	27,242	18,887
Due to Affiliate	110,189	52,743
Deferred Revenues	503,058	399,650
Total Liabilities	$ 650,589	$ 481,899
Net Assets:		
Unrestricted	$ 1,382,988	$ 1,442,103
Total Net Assets	$ 1,382,988	$ 1,442,103
Total Liabilities and Net Assets	$2,033,577	$1,924,002

National Commission on Orthotic and Prosthetic Education
Statement of Activities
Years Ended December 31, 2018 and 2017

	2018	2017
Revenues and Other Support:		
Contributions	$ 33,015	$ 7,505
Program Fees:		
Residency Fees	825,367	697,308
Application Fees	82,045	81,220
School Accreditation Fees	21,400	22,500
Other Program Fees	21,499	16,773
Interest and Dividends	37,965	28,137
Realized Gain/(Loss) on Investments	17,415	5,218
Unrealized Gain/(Loss) on Investments	(158,520)	112,463
Net Assets Released from Restrictions		
Satisfaction of Program Restrictions	33,000	7,500
Temporarily Restricted	(33,000)	(7,500)
Total Revenues and Other Support	$ 880,186	$ 971,124
Expenses:		
Residency Accreditation	$442,807	$299,908
Primary Accreditation	401,549	436,366
Governance - Administration	90,432	81,140
Fund Raising	4,513	426
Total Expenses	$939,301	$817,840
Changes in Net Assets	$(59,115)	$153,284
Net Assets, Beginning of Year	$1,442,103	$1,288,819
Net Assets, End of Year	$1,382,988	$1,442,103

2018 Officers and Board of Directors

Officers

Walter P. Afable, CP, MBA
Chair

Charles W. Kuffel, MSM, CPO, FAAOP
Immeidate Past-Chair

Tyler Dunham, CPO
Vice-Chair

Thomas Karolewski, CP, FAAOP
Treasurer

Susan Ewers Spaulding, M.S., CPO
Secretary

Directors

Wendy Beattie, CPO, FAAOP
Megan Zachar Christ, CPO
Mark D Clary, CPO, FAAOP
Michael P. Madden, CPO, LPO, FAAOP
June McKoy, MD, MPH, JD, MBA, *Public Member*
Marilys G. Randolph, PhD, PT, *Public Member*
Robin C. Seabrook, *Executive Director*

NCOPE Staff

Robin C. Seabrook, Executive Director
Dominique S. Mungo, Director of Residency Program Services
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D), Clinical Resource Director
Joan Dallas, Residency Program Coordinator & Accreditation Assistant

Active Committee Roster for 2018

Governance

Executive Committee
Walter P. Afable, CP, MBA – *chair*
Charles Kuffel, MSM, CPO, FAAOP
Thomas Karolewski, CP, FAAOP
Tyler Dunham, CPO
Susan E. Spaulding, MS, CPO
Robin C. Seabrook – *staff liaison*

Finance Committee
Thomas Karolewski, CP, FAAOP – *chair*
Walter P. Afable, CP, MBA
Meghan Christ, CPO
Sue Spaulding, MS, CPO
Charles Kuffle, MSM, CPO, FAAOP
Robin C. Seabrook – *staff liaison*

Picture Courtesy Florida International University/International Institute of Orthoics and Prosthetics

Policy Committee

Susan E. Spaulding, MS, CPO - *chair*
Michael P. Madden, CPO, LPO, FAAOP
Mark D Clary, CPO, FAAOP
June McKoy, MD, MPH, JD, MBA
Joan Dallas – *staff liaison*

Primary Education

Self-Study/Site Team Review Committee – Orthotist/Prosthetist & Techninican levels

Susan Spaulding, MS, CPO – *board liaison*
Michael Brncick, CPO
Arlene Gillis, CP, FAAOP
Stephanie D. Langdon, CPO, FAAOP(D)
Susan Kapp, CPO, FAAOP
LaCheeta McPherson, PhD
Kate Muller, CPO, FAAOP
Marjorie R. Reif, MEd, PA, CMA
Joshua Utay, CPO
Ann Yamane, CO
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – *staff liaison*

Residency Education

Larry Lange Travel Fellowship Award Selection Committee

William Barringer, CO – *chair*
Zacharay Block, CPO
James Campbell, CO, FAAOP
Catherine Carter, ABC Executive Director
Alyssa N. Perry, CPO
Dominique Mungo – *staff liaison*

NCOPE Training/Educating Committee

Thomas Karolewski, CP, FAAOP
Ashley Mullen, CPO
Jennifer Richards, CPO, FAAOP
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – *staff liaison*

Residency Application Review Committee

Charles W. Kuffel, MSM, CPO, FAAOP
Stephanie D. Langdon, CPO, FAAOP(D)
Thomas Karolewski, CP, FAAOP
Sheryl Nathanson, CPO
Joan Dallas – *staff liaison*
Dominique Mungo – *staff liasion*

Regional Residency Liaison

Kelly Roth, CPO (Region 1)
Jonans Ljung, CPO (Region 2)
Kathleen Carroll, CO (Region 3)
Sarah Bui, CPO (Region 4)
Kinsey Herrin, CPO (Region 5)
Kimberly Gorbutt, CPO (Region 6)
Therresa Field, CPO (Region 7)
Nina Bondre, CPO (Region 8) – *chair*
Dominique Mungo – *staff liaision*

Picture Courtesy Flordia International University/International Institute of Orthoics and Prosthetics

Resident/Student Activities Committee

Tyler Dunham, CPO – *chair*
Dominique Mungo – *staff liaison*
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – *staff liaison*

Picture Courtesy Northwestern University

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Picture Courtesy Flordia International University/International Institute of Orthoics and Prosthetics

Picture Courtesy Eastern Michigan University

Picture Courtesy Northwestern University

Picture Courtesy California State University – Dominguez Hills

National Commission on Orthotic and Prosthetic Education
Mission Statement

NCOPE develops, applies, and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.

NCOPE
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NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.