NCOPE Annual Report

2020

Improving Lives and Strengthening the Profession Through Education
Chairman’s Message

To the Orthotics & Prosthetics Community,

On behalf of the National Commission on Orthotics and Prosthetics Education (NCOPE), I hope this letter finds everyone in good health and spirits. This letter serves as a reflection of the past year and a glimpse into future projects that the volunteer board members and staff at NCOPE are participating in to further the mission statement and our established goals.

This past year was extremely challenging as the nation experienced multiple hurdles and hopefully is on a course to overcome the grips of a global pandemic. On the positive side, out of the ashes of the global shutdown, creative opportunities helped develop new ways to provide education, meetings, and conduct business in the virtual world. NCOPE was no different.

In keeping with the new mission statement, “Improving lives and strengthening the profession through education”, NCOPE with the help of many contributors, developed an incredible video library to help students and residents maintain their educational knowledge. Although the schools opened the campuses for in-person attendance and clinical labs are operating at capacity, we are working to keep the library as a permanent reference to aid in future education.

Helping the schools and residents was not the only challenge for NCOPE, the financial sector experienced severe vacillations that had an effect on every individual and organizations. With the help of intuitive financial advisors and cutbacks on expenses, NCOPE weathered last year and maintained its net worth as can be seen in the annual report.

Following the four NCOPE goals, the organization continues to develop strategies to improve education and clinical experiences for residents. Data collection continues to improve, providing a healthy set of metrics the profession will benefit from for future research projects. NCOPE continues to design innovative techniques for marketing the profession in hopes of
improving the applicant numbers to the schools. Lastly, NCOPE is committed to work with all the sister organizations to attract a more racially and ethnically diverse cohort of students that better reflects the population we serve. NCOPE has designed a new committee specifically to address diversity and inclusion, and there are plans to host a workshop at the fall national meeting to provide a greater understanding for all involved.

In closing, NCOPE is not run by any one person but by a large group of extremely dedicated individuals with a vision of excellence. As Chairman of NCOPE, I am proud to act as liaison and write this letter, however I am thankful for all of the innovative people that make this organization successful. Please take the time to read the annual report for greater detail of the mission of NCOPE and the strategic goals for the future.

Sincerely,

Thomas P. Karolewski, CP/L, FAAOP
Chair
## Accreditation at a Glance 2020

During 2020, NCOPE performed accreditation and approval services for the following programs and CAAHEP activities. Please note that due to COVID-19, all scheduled site visits were cancelled and will take place virtually in 2021.

### Education Programs

#### Orthotist/Prosthetist Level

<table>
<thead>
<tr>
<th>Institution</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>California State University</td>
<td>Granted extension of submission of self-study till 2021 for <strong>continued</strong> accreditation.</td>
</tr>
<tr>
<td>Baylor College of Medicine</td>
<td>Awarded <strong>continued</strong> accreditation CAAHEP. March 2020</td>
</tr>
<tr>
<td>Kennesaw State University</td>
<td>Awarded <strong>Transfer of Sponsorship</strong> from Georgia Institute of Technology to Kennesaw State University. November 2020</td>
</tr>
<tr>
<td>Northwestern University</td>
<td>Submission of self-study for <strong>continued</strong> accreditation. February 2020</td>
</tr>
<tr>
<td>University of Hartford</td>
<td>Submission of self-study for <strong>continued</strong> accreditation. September 2020</td>
</tr>
<tr>
<td>University of Pittsburgh</td>
<td>Submission of self-study for <strong>continued</strong> accreditation. February 2020</td>
</tr>
</tbody>
</table>

#### Assistant Level

<table>
<thead>
<tr>
<th>Institution</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request for Accreditation Services</td>
<td>Submission for request of accreditation services. Oakland University in Rochester, MI Fall 2020.</td>
</tr>
</tbody>
</table>
### Pedorthic Level

- **Oklahoma State University/The Robert M. Palmer, MD Institute of Biomechanics, Inc.**
  - Program Closure.
  - June 30, 2020
  - Programs
  - Transition to CAAHEP system in 2021.

### Technician Level

- **Francis Tuttle Technology Center**
  - Awarded *continued* accreditation CAAHEP.
  - March 2020
- **Joliet Junior College**
  - Submission of self-study for *continued* accreditation.
  - September 2020
- **Oklahoma State University Institute of Technology – Okmulgee**
  - Program Closure
  - No new cohorts fall 2020.
  - Program closed June 2021.
- **Spokane Falls Community College**
  - Submission of self-study for *continued* accreditation.
  - September 2020
- **St. Petersburg College**
  - Submission of self-study for *continued* accreditation.
  - January 2020

*Picture Courtesy University of Washington*
Residency Accreditation Report

During 2020, NCOPE performed the following accreditation services:

Residency Sites Information:

Reviewed and accredited: 172 patient care facilities for Residency Programs

Resident Information Data:

Completed residents in 2020: 319 residents completed in 2020

Program Type:
- 44 in O&P dual residency program
- 138 in an Orthotics residency program
- 137 in a Prosthetics residency program

Program Track:
- 279 Clinical Track
- 40 Research Development Track

Clinical Track

Research Track
Reflections on COVID-19 and NCOPE’s Response

March 2020 and the arrival of COVID-19 became an unprecedented health and economic crisis for our O&P community, our country and our world.

As the O&P profession’s accreditation organization, working in cooperation with the Commission on Accreditation of Allied Health Programs (CAAHEP), the NCOPE Board of Directors and staff were resolute in our commitment to respond quickly and as accommodating as possible to our stakeholders. Starting in mid-March, the NCOPE executive committee begin meeting once a week to review, discuss, and identify any issues that the educational programs, residency programs, and residents may have been experiencing as well as the impact on our programmatic services.

The NCOPE leaders and staff provided the following resources, tools, and responses:

- “We Stand United to Serve” message to the profession from all the O&P sister organizations. [We Stand United To Serve Video]
- Developed and published a Public Statement on COVID-19
- COVID-19 Guidance for Residents, Residency Directors/Mentors, and Administrators [Webpage]
  - COVID-19 FAQ
  - Extended all residency programs expiring in 2020 for 90 days
  - Hosted ABC & NCOPE COVID-19 Roundtable Discussion - April 17
  - Developed Residency Program Duration and Experience Calculator – designed to provide an estimation of a residency program end-date for residents experiencing either reduced hours or who lost their position due to COVID-19.
  - Creation of a Residency Resources Database that provided access to O&P educational content, including videos. Individuals are required to register to gain access but the content is available to Resident Directors, Mentors, and Residents. [Online Registration Form].

[Image of a virus]
• **NCOPE Position Statement on Orthotic, Prosthetic, and Pedorthic Education**

• **COVID-19 Guidance for Orthotic, Prosthetic, and Pedorthic Students and Educators**
  - Creation of an Educator Resources Database that provides access to O&P educational content, including videos. Individuals required to register to gain access. Available to Faculty from CAAHEP accredited O&P programs. [Online Registration Form](#)
  - Creation of a graduate preparedness form. Completed by the program director, the tool is designed to capture information from academic program faculty to inform residency directors/mentors and future employers on the training and abilities of students who have had their education affected by the COVID-19 pandemic. The goal of this form is to provide input regarding an entire cohort of students affected by COVID-19 and compare/contrast their education to previous cohorts not affected by the pandemic.
2020 Accredited Educational Programs Listing

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters = 13

- Alabama State University
- California State University
- Concordia University/Century College
- Baylor College of Medicine
- Eastern Michigan University
- Kennesaw State University
- Loma Linda University
- Northwestern University
- Florida International University/International Institute of Orthotics & Prosthetics
- University of Hartford
- University of Pittsburgh
- University of Texas - Southwestern
- University of Washington

Technician Level Programs (CAAHEP Accredited)

Associate Degree/Certificate = 6

- Century College
- Francis Tuttle Technology Center
- Joliet Junior College
- Oklahoma State University Institute of Technology
- Spokane Falls Community College
- St. Petersburg College

Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses = 3

- Academy of Pedorthic Science/Kennesaw State University
- Francis Tuttle Technology Center
- St. Petersburg College

Picture Courtesy
Joliet Junior College
### National Commission on Orthotic and Prosthetic Education

**Statement of Financial Position**

**December 31, 2020 and 2019**

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$ 667,122</td>
<td>$ 484,240</td>
</tr>
<tr>
<td>Certificate of Deposit</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Investments</td>
<td>1,919,199</td>
<td>1,781,367</td>
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<tr>
<td>Accounts Receivable</td>
<td>-</td>
<td>11,085</td>
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<tr>
<td>Prepaid Expenses</td>
<td>5,080</td>
<td>9,611</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$2,591,401</td>
<td>$2,286,303</td>
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<tr>
<td><strong>Fixed Assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fixtures Assets - Net</td>
<td>6,498</td>
<td>13,546</td>
</tr>
<tr>
<td><strong>Other Assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits</td>
<td>1,700</td>
<td>1,700</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$2,599,599</td>
<td>$2,301,549</td>
</tr>
<tr>
<td><strong>LIABILITIES AND NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Liabilities:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>$ 5,365</td>
<td>$ 19,825</td>
</tr>
<tr>
<td>Accrued Leave &amp; Salary</td>
<td>28,328</td>
<td>32,508</td>
</tr>
<tr>
<td>Due to Affiliate</td>
<td>100,166</td>
<td>53,712</td>
</tr>
<tr>
<td>Deferred Revenues</td>
<td>450,950</td>
<td>463,449</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$ 584,809</td>
<td>$ 569,494</td>
</tr>
<tr>
<td><strong>Net Assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$1,997,590</td>
<td>$1,732,055</td>
</tr>
<tr>
<td>Restrictions</td>
<td>4,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$2,001,590</td>
<td>$1,732,055</td>
</tr>
<tr>
<td><strong>Total Liabilities and Net Assets</strong></td>
<td>$2,599,599</td>
<td>$2,301,549</td>
</tr>
</tbody>
</table>
# National Commission on Orthotic and Prosthetic Education

## Statement of Activities

**Years Ended December 31, 2020 and 2019**

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues and Other Support:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions</td>
<td>$ 30,023</td>
<td>$ 34,027</td>
</tr>
<tr>
<td>Program Fees:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residency Fees</td>
<td>800,274</td>
<td>910,610</td>
</tr>
<tr>
<td>Application Fees</td>
<td>107,775</td>
<td>95,775</td>
</tr>
<tr>
<td>School Accreditation Fees</td>
<td>34,200</td>
<td>36,600</td>
</tr>
<tr>
<td>Other Program Fees</td>
<td>18,441</td>
<td>20,440</td>
</tr>
<tr>
<td>Interest and Dividends</td>
<td>30,181</td>
<td>41,675</td>
</tr>
<tr>
<td>Realized Gain/(Loss) on Investments</td>
<td>24,524</td>
<td>3,033</td>
</tr>
<tr>
<td>Unrealized Gain/(Loss) on Investments</td>
<td>93,234</td>
<td>209,686</td>
</tr>
<tr>
<td>Net Assets Released from Restrictions Satisfaction of Program Restrictions</td>
<td>26,000</td>
<td>34,000</td>
</tr>
<tr>
<td>Temporarily Restricted</td>
<td>(26,000)</td>
<td>(34,000)</td>
</tr>
<tr>
<td><strong>Total Revenues and Other Support</strong></td>
<td><strong>$1,138,652</strong></td>
<td><strong>$1,351,846</strong></td>
</tr>
</tbody>
</table>

|                        |                  |                  |
| **Expenses:**          |                  |                  |
| Residency Accreditation | $513,478         | $538,836         |
| Primary Accreditation   | 265,721          | 370,599          |
| Governance - Administration | 85,286       | 88,725           |
| Fund Raising           | 4,632            | 4,619            |
| **Total Expenses**     | **$869,117**     | **$1,002,779**   |

|                        |                  |                  |
| Changes in Net Assets  | $269,535         | $349,067         |
| Net Assets, Beginning of Year | **$1,732,055** | **$1,382,988**  |

|                        |                  |                  |
| Net Assets, End of Year | **$2,001,590** | **$1,732,055**  |
2020 Officers and Board of Directors

Officers

Thomas Karolewski, CP/L, FAAOP
Chair

Mark Clary, CPO, FAAOP
Treasurer

Walter P. Afable, CP, MBA
Immediate Past-Chair

Michael P. Madden, CPO, LPO, FAAOP

Susan Ewers Spaulding, M.S., CPO
Vice-Chair

Secretary

Directors

Wendy Beattie, CPO, FAAOP

Marilys G. Randolph, PhD, PT,
Public Member

Megan Zachar Christ, CPO

Robin C. Seabrook, Executive
Director

Sheryl Sachs, MSPO, CPO

Edward Strachan, CPO

June McKoy, MD, MPH, JD, MBA,
Public Member

NCOPE Staff

Robin C. Seabrook, Executive Director

Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D), Clinical Resource Director

Eric Watters, Residency Program Coordinator & Accreditation Assistant – hired May 2020

Claire Doyle, Residency Program Assistant – hired September 2020

Former NCOPE Staff

Dominique S. Mungo, Director of Residency Program Services – January - September

Joan Dallas, Residency Program Coordinator & Accreditation Assistant – January – April
Active Committee Roster for 2020

*Note, NCOPE had additional committees and activities planned, but COVID-19 impacted the majority of the organization’s workplan adopted in Fall of 2019 for the 2020 fiscal year. The committees listed below were active in 2020.

Governance

Executive Committee
Thomas Karolewski, CP, FAAOP – Chair
Walter P. Afable, CP, MBA,
Mark Clary, CPO, FAAOP
Susan E. Spaulding, MS, CPO
Robin C. Seabrook – Staff Liaison

Finance Committee
Mark Clary, CPO, FAAOP - Chair
Thomas Karolewski, CP, FAAOP
Walter P. Afable, CP, MBA
Meghan Christ, CPO
Sue Spaulding, MS, CPO
Robin C. Seabrook – Staff Liaison

Residency Education

Larry Lange Travel Fellowship Award Selection Committee
William Barringer, CO – Chair
Zacharay Block, CPO
James Campbell, CO, FAAOP
Catherine Carter, ABC Executive Director
Alyssa N. Perry, CPO
Dominique Mungo – Staff Liaison

Residency Application Review Committee
Charles W. Kuffel, MSM, CPO, FAAOP
Stephanie D. Langdon, CPO, FAAOP(D)
Thomas Karolewski, CP, FAAOP
Sheryl Nathanson, CPO
Claire Doyle – Staff Liaison
Joan Dallas – Staff Liaison
Dominique Mungo – Staff Liaison
Regional Residency Liaison

Michael Carroll, CPO (Region 1)
Alex Shimkus, CPO (Region 2)
Kathleen Carroll, CO (Region 3)
Sarah Bui, CPO (Region 4)
Kinsey Herrin, CPO (Region 5)
Kimberly Gorbett, CPO (Region 6)
Therresa Field, CPO (Region 7)
Nina Bondre, CPO (Region 8) – Chair
Robin Seabrook – Staff Liaison
Dominique Mungo – Staff Liaison

Resident/Student Activities Committee
Nina Bondre, CPO – Project Manager
Regional Residency Liaison Committee Members
Robin Seabrook – Staff Liaison
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – Staff Liaison
Picture Courtesy Concordia University – St. Paul/Century College

Picture Courtesy Loma Linda University

Picture Courtesy St. Petersburg College
National Commission on Orthotic and Prosthetic Education Mission Statement

Improving Lives and Strengthening the Profession Through Education.

NCOPE
330 John Carlyle St., Ste. 200
Alexandria, VA 22314
703-836-7114
NCOPE.org

NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.